

7. Number of Cars in hand of the firm (On Hire/ On Acquisition)

SL. NO.	CAR NO.	YEAR OF REGISTRATION	BRAND	MODEL	AC / NON AC	REMARKS

8. Licensed Driver in Pay Roll:

SL. NO.	Name	Age	Driving Licence No.	No of Years Served	Remarks

9. Income Tax Return of FY 2021-22, Assessment Year 2022-23 of the Firm:
[To enclose a xerox copy, submit the original later for verification]

10. Enlistment details at Jadavpur University
In earlier Years.:

11. Credentials [Proof to Submit]:

SL. NO.	Name of the Company / Firm	Periods Engaged	No. of Cars Provided	AC/ Non-AC	Remarks

12. Rates to offer (Daily Basis):

SL. NO.	Car (State Brand/ Model etc.)	Rate per KM.	Rate per Hour	Minimum Charges	Any other Terms	Remarks

13. Rates to offer (Monthly Basis):

SL. NO.	Car (State Brand/ Model etc.)	Monthly Hire Charges	Fuel Mileage	Other Charges	Any other Terms	Remarks

14. Jadavpur University Money Receipt number and Date:

[for **Application fees** of Rs.1,000/- original to enclose]

I confirm that I will follow the **Rules & Regulation** already frame and to be framed for the purpose of enlistment including that of making "Security Deposit", as determined by the University.

I certify that the information furnished above is true and correct.

Date:

Place:

Full Signature of the Applicant
With Stamp of firm / Company

Instructions :

- All column should be filled up properly and enclosures be furnished. **Incomplete applications will be rejected.**
- Last date of submission of form in sealed envelope at the Office of the Accounts Officer is 10th March 2023. Existing enlisted parties need also to apply.
- Use separate sheet (in letter head) of the firm/business where necessary.
- Application money of Rs 1,000/= payable by Demand Draft/Bankers Cheque/Pay Order drawn on favour of "**Jadavpur University**" be submitted with the form is not refundable.
- Decision of the authority is final and binding.
- The University reserves the right to accept or reject any application.

For Use of Committee Members for Evaluation:

DETAILS OF THE CRITERION	OBSERVATIONS	POINTS	REMARKS