

**JADAVPUR UNIVERSITY
KOLKATA – 32**

Draft minutes of the 15th Meeting of the 9th Executive Council, constituted for the period of 2016-2020 in terms of West Bengal University Laws (Amendment) Act,2011 held on **Tuesday, the 29th of August,2017 at 2-00 p.m. in the** Committee Room No. I of the University.

MEMBERS PRESENT:

Prof. Suranjan Das, Vice-Chancellor – in the Chair
 Prof. A. S. Verma, Pro-Vice-Chancellor
 Dr. Pradip Kumar Ghosh, Pro-Vice-Chancellor
 Shri Samir Kr. Ghosh, Financial Advisor, Govt. of West Bengal, Higher Education Dept.
 Sri Manojit Mandal, Nominee of Chairman of WB State Council of Higher Education
 Prof. Subhasis Biswas, Dean, Faculty Council of Arts
 Prof. Chiranjib Bhattacharjee, Dea., FET
 Prof. Subrata Nath Koner, Dean, Faculty Council of Science
 Prof. Udayan Bhattacharya, Head, Dept. of Lib & Inf. Sc.
 Prof. Dipankar Sanyal, Head, Dept. of ME
 Prof. Pravash Chandra Chakraborti, Head, Dept. of Met. & Mat. Engg.
 Prof. Atashee Chatterjee Sinha, Head, Department of Philosophy
 Dr. Gopal Chandra Saha, Head, Department of Physical Education
 Prof. Argha Deb, Head, Department of Physics
 Prof. Amitava Datta, Head, Dept. of Power Engineering
 Prof. Kanai Chandra Paul, Head, Dept. of Printing Engg.
 Prof. Arunanshu Sekhar Kuar, Head, Dept. of Production Engg.

At the outset of the meeting, the members of the Council observed one minutes' silence to pay homage to the following persons:

Sova Sen – Noted Actress
 Ahmed Khan – Former Footballer

The members of the Council unanimously convey their thanks to Dr. Pradio Kr. Ghosh for his sincere and active performance during the tenure as Registrar and also congratulate him for assuming the charge as Pro-Vice-Chancellor of this University.

1. Confirmation **Resolved that the** minutes of the 14th meeting of the 9th Executive Council held on dated 10.8.2017 at 2-00 P.M. in the Committee Room No. I of the University, copy of which had been circulated in **Annexure – “A” to the agenda**, be and is hereby confirmed except Resolution No. 38.

- 2 Noting Noted the contents of letter No. F.6-2/CAS-III/2016(SAP-III) dated 10.8.2016 from the UGC, conveying payment of Rs.3,84,000/- to the Dept. of Comparative Literature under SAP at the level of CAS-III, copy of which had been circulated in **Annexure – “B” to the agenda.**

Action : Accounts/HoD Dept. of Comparative Lit.

- 2(a) Noted the contents of letter No. F.5-82/2009(SAP-III) dated 10.8.2016 from the UGC, conveying payment of Rs.1,90,000/- to the Dept. of History under SAP, copy of which had been circulated in **Annexure – “C” to the agenda.**

Action : Accounts/ HoD History

- 2(b) Noted the contents of letter No. F.4-5(120-FRP)/2014(BSR) dated 22.8.2016 from the UGC, conveying payment of Rs.9,00,000/- towards Advance (Estimated) Salary w.e.f. 1.4.2016 to 31.3.2017 in respect of Dr. Saswata Bose, Dept. of Chemical Engg. under UGC –Faculty Recharge Program, copy of which had been circulated in **Annexure – “D” to the agenda.**

Action : Accounts/Dr. Saswata Bose, Dept. of Chemical Eng.

- 2(c) Noted the contents of letter No. DST/TSG/AMT/2015/332(General) dated 17.8.2016 from the Government of India, Ministry of Science & Tech., Department of Science & Tech., conveying sanction of Rs.9,50,15,160/- i.e. Rs.8,25,15,160/- as the contribution of DST and Rs.1,25,00,000/- as the contribution of five Industrial Collaborators for the project entitled “SMART Foundry 2020 (SMART-Sustainable Matalcasting using Advanced Research and Technology)”, copy of which had been circulated in **Annexure – “E” to the agenda.**

Action : Accounts/

- 2(d) Noted the contents of letter No. DST/TSGT/AMT/2015/332(Capital) dated 17.8.2016 from the Government of India, Ministry of Sc. & Tech., Dept. of Sc. & Tech. conveying sanction of Rs.3,15,00,000/- for the project entitled “SMART Foundry 2020 (SMART-Sustainable Matalcasting using Advanced Research and Technology)”, copy of which had been circulated in **Annexure – “F” to the agenda.**

Action : Accounts/

- 2(e) Noted the contents of letter No. F.6-8/CAS-III/2016 (SAP-III) dated 23.8.2016 from the__UGC, conveying approval of Rs. 1,28,00,000/- for 5 years from 1.4.2016 to 31.3.2021 to the

Department of English at the level of CAS-III, copy of which had been circulated in **Annexure – “G” to the agenda.**

Action : Accounts/HoD English

- 2(f) Noted the contents of letter No. F.7-86/2007(BSR) dated 31.8.2016 from the UGC, conveying payment of 1,79,623/- to the Dept. of Physics towards BSR Research Fellowship, copy of which had been circulated in **Annexure – “H” to the agenda.**

Action : Accounts/ HoD Physics

- 2(g) Noted the contents of letter No. F.5-44/2007(BSR) dated 10.7.2017 from the UGC, conveying payment of Rs.3,22,600/- to the Dept. of Geological Sciences towards BSR Research Fellowship, copy of which had been circulated in **Annexure – “I” to the agenda.**

Action : Accounts/HoD Geological Sciences

- 2(h) Noted the contents of letter No. F.1-102/RID/QIP/PHARM/JU/2007-08 dated 24.7.2017 from the All India Council for Technical Education, conveying sanction of Rs.18,98,000/- towards the Scheme of QIP for the year 2017-18, copy of which had been circulated in **Annexure – “J” to the agenda.**

Action : Accounts/QIP Coordinator

- 2(i) Noted the contents of letter No. F.43-153/2014(SR) dated 1.8.2017 from the UGC, conveying payment of Rs.3,71,040/- in respect of Major Research Project entitled “Biorefining.....acid” awarded to Dr. Ujjaini Sarkar, Dept. of Chemical Engg., copy of which had been circulated in **Annexure – “K” to the agenda.**

Action : Accounts/Dr. Ujjaini Sarkar, Dept. of Chem.Engg.

- 2(j) Noted the contents of letter No. F.6-3/2013(SAP-III) dated 1.8.2017 from the UGC, conveying payment of Rs. 2,18,400/- to the Dept. of Sanskrit at the level of CAS-II under SAP, copy of which had been circulated in **Annexure – “L” to the agenda.**

Action : Accounts/HoD Sanskrit

- 2(k) Noted the contents of letter No. F.5-46/2007(BSR) dated 31.7.2017 from the UGC, conveying payment of Rs.3,40,469/- to the Dept. of FTBE towards BSR Research Fellowship, copy of which had been circulated in **Annexure – “M” to the**

agenda.**Action : Accounts/HoD FTBE**

- 2(l) Noted the contents of letter No. F.6-9(CAS-II)/2015(SAP-III) dated 31.7.2017 from the UGC, conveying payment of Rs.1,59,987/- to the Dept. of International Relations at the level of CAS-II under SAP, copy of which had been circulated in **Annexure – “N” to the agenda.**

Action : Accounts/Dept. of Int. Relations

- 2(m) Noted the contents of letter No. 748(21)-EH(U)/1U-30/17 dated 7.7.2017 from the Government of West Bengal, Dept. of Higher Education, Sc. & Tech. and Biotechnology, University Branch, forwarded a letter dated 12.6.2017 of the Secretary, Ministry of Human Resource Development, Dept. of Higher Education regarding importance of OER and On-line availability of the educational resources through MHRD, copy of which had been circulated in **Annexure – “O” to the agenda.**

Action : Registrar

- 2(n) Noted the contents of letter No. 104/103/2013-CRS dated 6.3.2017 from the Govt. of India, Ministry of Information and Broadcasting, regarding Renewal of Grant of Permission Agreement (GOPA) to establish, maintain and operate Community Radio Station, copy of which had been circulated in **Annexure – “P” to the agenda.**

Action : Registrar/Director, Radio JU

- 2(o) Noted the letter No. F.8-54(SC)/88(SA-II) dated January 2016 from the UGC, conveying payment of Rs. 45,000/- to the Dept. of Pharmacy towards Equipment & Contingency grant incurred for the year 2015-2016, copy of which had been circulated in **Annexure – “Q” to the agenda.**

Action : Accounts/ HoD. Pharmacy

- 2(p) Noted the contents of letter No. F.5-82/2009(SAP-III) dated 1.8.2016 from the UGC, conveying payment of Rs. 40,000/- to the Dept. of History at the level of DRS-II under SAP, copy of which had been circulated in **Annexure – “R” to the agenda.**

Action : Accounts/ HoD History

- 2(q) Noted the contents of letter No.F.5-44/2007(BSR) dated 4.1.2017 from the UGC, conveying payment of Rs. 4,84,490/- to the Dept. of Geological Sciences towards BSR Research Fellowship, copy of which had been circulated in **Annexure –**

“S” to the agenda.

Action : Accounts/HoD Geological Sciences

- 2(r) Noted the contents of letter No. F.8-9/2007(BSR) dated 23.6.2017 from the UGC, conveying payment of Rs. 2,92,670/- to the Dept. of Mobile Computing and Communication towards BSR Research Fellowship, copy of which had been circulated in **Annexure – “T” to the agenda.**

Action : Accounts/Dept. of Mobile Computing & Communication

- 2(s) Noted the contents of letter No. F. DS-2B/13012(2)/14/2017 dated 9.6.2017 from the Government of India, Department of Space, conveying grant of Rs. 14,63,000/- to meet the expenditure towards the new project entitled “Designarray antenna” , copy of which had been circulated in **Annexure – “U” to the agenda.**

Action : Accounts/Shri Sayan Chatterjee, Dept. of ETCE

- 2(t) Noted the contents of letter No. F.5-45/2007(BSR) dated 4.1.2017 from the UGC, conveying payment of Rs. 16,01,593/- to the Dept. of Civil Engineering towards BSR Research Fellowship, copy of which had been circulated in **Annexure – “V” to the agenda.**

Action : Accounts/ HoD Civil Engg.

- 2(u) Noted the contents of letter No. F.5-44/2007(BSR) dated 4.1.2017 from the UGC, conveying payment of Rs. 1,02,970/- to the Dept. of Geological Sciences towards BRS Research Fellowship, copy of which had been circulated in **Annexure – “W” to the agenda.**

Action : Accounts/HoD Geological Sciences.

- 2(v) Noted the contents of letter No. F.5-10/201`2(SAP-II) dated 24.3.2017 from the UGC, conveying approval of Rs. 55,00,000/- to the Dept. of FTBE at the level of CAS-II under SAP under Non-recurring Head for the year 2016-2017, copy of which had been circulated in **Annexure – “X” to the agenda.**

Action : Accounts/HoD FTBE

- 2(w) Noted the contents of letter No. F.5-10/201`2(SAP-II) dated 24.3.2017 from the UGC, conveying approval of Rs. 41,80,000/- to the Dept. of FTBE at the level of CAS-II under SAP , copy of which had been circulated in **Annexure – “Y” to the agenda.**

Action : Accounts/Dept. of FTBE

- 2(x) Noted the contents of letter No. F.5-10/201`2(SAP-II) dated 24.3.2017 from the UGC, conveying approval of Rs. 8,80,000/- to the Dept. of FTBE at the level of CAS-II under SAP , copy of which had been circulated in **Annexure – “Z” to the agenda.**

Action : Accounts/HoD FTBE

- 2(y) Noted the contents of letter No. F.5-10/201`2(SAP-II) dated 24.3.2017 from the UGC, conveying approval of Rs. 4,40,000/- to the Dept. of FTBE at the level of CAS-II under SAP , copy of which had been circulated in **Annexure – “Z-1” to the agenda.**

Action : Accounts/HoD FTBE

- 3 Transfer of land of NIL Considered the letter No. F.11(2)/2016-PE.1` dated 26.7.2017 from the Under Secretary to the Government of India, requesting to approve the Deed of Lease between National Instruments Limited (NIL) and Jadavpur University regarding transfer of land, copy of which had been circulated in **Annexure – “Z-2” to the agenda.**

Resolved that the Deed of Lease to be registered between Jadavpur University and Department of Heavy Industry, Government of India regarding transfer of land of National Instruments Limited (NIL) to Jadavpur University, copy of which had been circulated in **Annexure – “Z-2” to the agenda.**

Action : Registrar/Law Cell

4. State of Account Recorded the Statement of Accounts & Auditor’s Report for the programme Humboldt Kolleg JU 2017, copy of which had been circulated in **Annexure – “Z-3” to the agenda.**

Action : Accounts/Prof. Pulak Sengupta,

- 5 Minutes/ Resolution **Resolved that** the minutes of the meeting of the JU Research Grant Committee held on 18.7.2017, copy of which had been circulated in **Annexure – “Z-4” to the agenda, be and is hereby approved.**

Action : Accounts/Joint Registrar (SGS)

- 5(a) **Resolved that** the minutes of the meeting with the member of the School of Chinese Language Calcutta and Jadavpur University regarding 10 months Chinese Language Course held on 11.7.2017, copy of which had been circulated in **Annexure – “Z-5” to the agenda, be and is hereby accepted and the course be conducted through the School of Languages and Linguistics.**

Action : Director, School of Languages and Linguistics.

- 5(b) **Resolved that** the minutes of the Emergency Admission Committee (FET) dated 2.8.2017 and Information Brochure of Sports Quota Admission under FET, copy of which had been circulated in **Annexure – “Z-6” to the agenda, be and is hereby approved.**

Action : Dean/Secy.,FET

- 5(c) **Resolved that** the minutes of the 7th meeting of the Central Purchase Committee of the University held on 2.8.2017, copy of which had been circulated in **Annexure – “Z-7” to the agenda, be and is hereby approved.**

Action : Accounts/FO

- | | | |
|---|---|--|
| 6 | Appointment
Of
Dy.
Coordinator | The item be withdrawn. |
| 7 | Prayer of
Dr. Nandini
De | Considered a letter dated 9.6.2017 from Dr. Nandini De, Sr. Documentation Officer, Dept. of International Relations, requesting to permit her to enjoy all the benefits availed by the Library Cadre by treating the post of Documentation Officer as equivalent to Library Cadre. |

Resolved that the matter be referred to the State Government for consideration.

Action : Registrar

- | | | |
|---|--------|---|
| 8 | Report | <p>Considered the First Report of the Fact Finding Committee constituted by the EC vide Resolution No.6 dated 2.5.2017 to look into the allegations related to various IT purchase, copy of which had been circulated in Annexure – “Z-8” to the agenda.</p> <p>Resolved that the First Report of the Fact Finding Committee constituted by the EC vide Resolution No.6 dated 2.5.2017 to look into the allegations related to various IT purchase, copy of</p> |
|---|--------|---|

which had been circulated in **Annexure – “Z-8” to the agenda, be and is hereby accepted.**

Resolved further that –

- i) no further use of RUSA fund for the current project;
- ii) all the committees under RUSA be re-constituted immediately

Resolved also that the Vice-Chancellor be authorized to write the Higher Education Department to revise the proposal of RUSA submitted.

Action : Registrar/Vice-Chancellor

- | | | |
|---|----------------------|--|
| 9 | Conveyance Allowance | Considered an application dated 7.8.2017 from Sri Sayan Bakshi, Jr. Assistant Cum Typist, Office of the Dy. Finance Officer, requesting for sanction of Conveyance Allowance as he is a physically handicapped person. |
|---|----------------------|--|

Noted the detailed observation of the Personnel Section in this connection.

Resolved that Sri Sayan Bakshi, Jr. Assistant-cum-Typist, Office of the Dy. Finance Officer, be and is hereby granted conveyance allowance @ 5% of his basic pay (i.e. pay in the pay band plus grade pay) subject to a maximum of Rs.400/- p.m. as per G.O. No. 11145-F(P) dated 14.2.2011 and he also be exempted from paying professional tax with effect from 1st August 2017.

- | | | |
|----|----------------------------|--|
| 10 | Service seniority benefits | <p>Action : Personnel/Pay</p> <p>Considered an application dated 17.5.2017 from Prof. Amalesh Samanta, Dept. of Pharm. Tech. , requesting for service seniority and all benefits counting the length of service.</p> |
|----|----------------------------|--|

Noted the detailed observation of the Personnel Section in this regard.

Resolved that the matter be referred to the State Government.

Action : Personnel

- | | | |
|----|---------|---|
| 11 | Minutes | Considered the minutes of the 1 st meeting related to implementation of State Govt. Order No. 892-Edn(U) dated 4.11.2016 and all other subsequent orders in connection with the issue of granting advance increments for obtaining Ph.D./M.Phil/M.Tech. etc. held on 14.6.2017, copy of which had been circulated in Annexure – “Z-44” to the agenda dated 10.8.2017. |
|----|---------|---|

At the time of considering the suggestion of the Committee for

Ph.D./M.Phil/M.Tech. etc. benefits of teachers **it was resolved that -**

- a) One advance increment for in service Ph.D benefit would be allowed for all teachers who had joined with M.Phil degree and subsequently acquired Ph.D. degree before 1.9.2008;
- b) Similarly one advance increment for in service Ph.D. benefit would be allowed to teachers who had joined with M.Phil/LLM/M.Tech. etc. degree and subsequently acquired Ph.D. degree on or after 1.9.2008;
- c) advance increment(s) benefit for possessing post-graduate degree in a professional course such as LLM/M.Tech. etc. at a time of joining or in service shall be allowed at par with M.Phil degree holder for the teachers who joined before 1.9.2008;
- d) if the teacher get the benefit of advance increment(s) prior to July in any calendar year, the benefit of normal increment on 1st July would be calculated on the basic pay after allowing such non-compoundable advance increment(s)
- e) State Government be approached for higher fixation (as per MHRD order) of pay for Professors and former Readers.

12

Admn.
Ccommittee
& Bank
Account

Action : Registrar (Act)/FO/DFO/Personnel

Resolved that as requested by Dr. Sayan Chatterjee, Dept. of ETCE, an Administrative Committee for the project entitled "Design and Development of X band Dual Polarized Waveguide Slotted Array antenna" be constituted with the following persons and permitted to open a Bank Account in any Nationalized Bank in the name of "**Waveguide Antenna, JU**" to be operated jointly by Dr. Sayan Chatterjee and either the Registrar or Finance Officer, JU:

Dean, FET – Chairman
Head, ETCE – Ex-Officio Member
Dr. Sayan Chatterjee – Chief Investigator
Prof. Bhaskar Gupta – Member
Dr. Chandrima Mondal – Member
Registrar
Finance Officer

Resolved further that as per EC Res. No. 63(iii) dated 31.5.2003, Dr. Sayan Chatterjee, CI will have to chose the Auditor from the empanelled Auditors of the University and report to the Finance Officer within 15 days.

Action : Accounts/Dr. Sayan Chatterjee

13

Consolidated Considered a note from the Personnel Section in regard to

Pay of Asst. Prof. (Contractual) consolidated pay to the post of Assistant Professor (Contractual), Dept. of Physical Education, reading as follows:

“Notification No. A2/C/3/2016 dt. 26.2.2016 & 21.3.2016, Jadavpur University invited application for the post of Assistant Professor (Contractual), Dept. of Physical Education (Three post) in the scale of pay of Rs.15600-39100 + AGP Rs.6000/-.

As per EC Res. No. 25 dated 20.2.2014:

1(a) Contractual whole-time teachers for the post of Assistant Professor are guided by relevant regulatory bodies as prescribed in UGC regulation, 2010 clause No. 1.1.1 as on 31.12.2013.

(2) Consolidated salary per month of such contractual whole-time teacher shall be fixed at the level of gross salary per month for a regularly appointed Assistant Professor w.e.f. 1.4.2014 as per EC Resl.

A fresh calculation of consolidated pay per month for the post of Assistant Professor whole-time teachers:

Basic pay : Rs. 21,600/- + DA (85%) : Rs. 18,360/- + HRA (155) Rs.3,240/- + MA : Rs.300/- = Rs. 43,500/- per month.

In view of the above consolidated pay Rs.43,500/- per month may be given to the contractual teacher and also be mentioned in the appointment letter (for keeping a difference to that of regular whole-time teacher), if so approve by VC.”

Noted the observation of the Registrar in this connection.

Resolved that the existing emoluments applicable for contractual teachers at the time of joining be implemented in the case of Assistant Professor (Contractual), Department of Physical Education.

Action : Personnel

13(a)

Considered the revised fixation of pay of the contractual teachers according to the EC Resolution No. No. 1 dated 29.4.2014 and EC Resolution No. 25 dated 20.2.2014

Resolved that the fixation of pay shown in the Table (copy enclosed) against the name of the teachers year-wise from the date of effect i.e. 1.4.2014, which is a corrected form that of fixation passed by Executive Council vide Resolution No.5 dated 3.6.2016, be approved.

Resolved further that any difference of pay, be paid in the form of arrear.

Action : Personnel

- 14 Requisition Considered the Requisition No. 151 dated 1.8.2017 from the Dean, Faculty Council of Science for AMC package for 3 years of Liquid Nitrogen Plant amounting to Rs. 5,99,676/- under the Head of Account : General Maintenance.

Noted the observation of the Dean, Faculty of Sc. & In-Charge, Liquid Nitrogen Plant in this connection.

Resolved that the Requisition No. 151 dated 1.8.2017 from the Dean, Faculty Council of Science for AMC package for 3 years of Liquid Nitrogen Plan amounting to Rs.5,99,676/-, be and is hereby approved.

Action : Accounts

- 15 Ratified the action of the Vice-Chancellor dated 24.7.2017 in approving the Requisition No. 871 from the UPE-II EEC (Task 4) for purchase of Field Equipment amounting to Rs.5,81,993/- under the Head of Account : UPE-II – energy environment and climate change – Equipment.

Action : CMC

- 16 Considered the recommendation of the Standing Committee regarding appointment to the post of Secretary, Faculty Council of Arts, copy of which had been circulated on the table.

Resolved that as recommended by the Standing Committee dated 11.8.2017, the post of Secretary, Faculty Council for Postgraduate and Undergraduate Studies in Arts, be filled up by the undermentioned persons, in order of preference, where the total number of candidates exceeded the total number of vacancy:

Name of the Post : Secretary to the Faculty Council for Postgraduate and Undergraduate Studies in Arts.

Scale of Pay : Rs.15,600 – 39,100/- Grade Pay Rs. 8000/-

No. of vacancy : One post

1. Indrajit Banerjee - Pay as
2. Rahul Majumdar per rules.

Resolved further that the resolution be taken as confirmed.

Action : Personnel

- 17 Considered the recommendation of the Standing Committee regarding appointment to the post of Junior Assistant-cum-Typist (Internal), copy of which had been circulated on the table.

It is resolved that the following list of candidates selected for appointment to the post of Junior Assistant-Cum-Typist (Internal) by the Standing Committee only on the basis of application received against the advertisement No. A2/C/2016 dt. 4.2.2016 and A2/C/10/2016 dated 5.10.2016 and corrigendum thereon are as follows:

Name of the Post : Junior Assistant – Cum – Typist
Scale of Pay : Rs.7200-25400/- + GP Rs.3300/-
No. of Vacancies : Seven (UR-3, SC-2, ST-1, OBC – B – 1)

General Category

1. Arindam Mitra
2. Partha Pratim Sengupta
3. Anjan Banik

SC Category

1. Sanjay Kumar Das
2. Biswajit Sanfui

ST Category

Gita Oraon

OBC-B

Gautam Paul

Resolved further that the resolution be taken as confirmed.

Action : Personnel

18

Considered a note from the Personnel Section regarding lien of Dr. Indranath Sengupta, Assistant Professor, Dept. of Mathematics, reading as follows:

“Extension of lien of Dr. Indranath Sengupta, Assistant Professor, Department of Mathematics from 22.4.2017 for 1 years was not granted vide EC Res. No.44, dated 13.6.2017 and he was requested to join within 15 days & letter issued to him accordingly.

But Dr. Sengupta did not comply the letter. Submitted for necessary direction”

Noted that at the first instance he was granted lien for a period of one year w.e.f. 22.4.2014 and last extension was granted for a period of one year w.e.f. 22.4.2016 vide EC Res. No. 70 dated 3.5.2016.

Resolved that the service of Dr. Indranath Sengupta, Assistant Professor, Department of Mathematics, be and is hereby terminated with effect from 22.4.2014, i.e. from the date of his availing the lien and the post be declared vacant

w.e.f. 22.4.2014.

19 Action : Personnel /Registrar
 Considered the minutes of the meeting of the Local Programme Planning and Management Committee of UGC-Human Resource Development Centre held on 10.7.2017, copy of which had been circulated in **Annexure – “Z-20” to the agenda.**

Resolved that the post of Assistant Professor (Assistant Director) be advertised again with qualification as per the existing Government order without any specific subject/specialization.

Resolved further that the following posts be advertised again with the qualification according to the State Government rules:

1. Senior Superintendent – One post
2. Librarian (Assistant Librarian Grade –II) – One post
3. Junior Assistant – Two posts (UR -1, SCc-1)
4. Technical Assistant (Computer Operator) – One post
5. Peon – One post
6. Hostel Attendant – One post

Resolved also that the post of Senior Superintendent be converted to the base post on retirement of the incumbent.

Action : Personnel

20 Considered an application dated 8.6.2017 from Dr. Madhuchanda Sen, Assistant Professor, Department of Philosophy, seeking further re-fixation of her Basic Pay.

Noted the detailed observation of the Personnel Section in this connection

Resolved that Dr. Madhuchanda Sen, Assistant Professor, Department of Philosophy, be and is hereby requested to apply afresh for the CAS immediately for Stage – 3 considering continuation of her service.

Action : Assistant Registrar

21 Considered a proposal from the Fine Health Pvt. Ltd. for opening a Medicine Shop inside the main campus of the University, copy of which had been circulated in **Annexure – “Z-9” to the agenda.**

Noted that there is a long standing demand for a medicine shop within the campus.

Resolved that the proposal for opening a Medicine Shop inside the main campus of the University be and is hereby accepted in principle.

Resolved that the following minimum and basic requirements to be provided by the Vendors :

- i) Vendor will pay a minimum of Rs.5000/- p.m.as rent for the space to be provided by the J.U. of 1000 sqft at the Ground Floor of Subana Jayanti Bhavan
- ii) 5% discount on OTC products, 10-12% discount on insulin, 15-18% discount on all medicines be provided
- iii) Vendor will provide OPD Doctors in the evening hours & Pathological services throughout the day.
- iv) Flat 30% discount on pathological tests
- v) Shop be kept open round the clcock.
- v) The interior designing, cleaning or any further modification required for the pharmacy shop will be done and all cost to be borne by the vendors
- vi) Electricity charges will be borne by the vendors , based of JU billing on actual consumption.
- vii) Pharmacist, counter sales boy and other required employees for the shop will be hired and paid by the vendors, as required under Law.

Resolved further that a web-site advertisement be made to invite applications from the interested parties for opening the Medicine Shop inside the campus in the light of the above basic requirements.

Action : Registrar/FO

22

Considered the list of eligible candidates (Store Keeper) for availing the benefits of 10 years Career Advancement under CAS in terms of G.O. No.1083-Edn(U) dated 18.8.1990 with the pay & grade pay, copy of which had been circulated in **Annexure – “Z-10” to the agenda.**

Resolved that the following eligible candidates (Store Keeper) , be and is hereby granted the benefits of 10 years Career Advancement under CAS in terms of G.O. No.1083-Edn(U) dated 18.8.1990 with the pay & grade pay as on 01.07.2017 as mentioned against each:

1. **Sri Sujoy Maity - Pay – Rs.13280/- + Grade Pay Rs.4400/-**
2. **Sri Manmatha Mandal – Pay Rs.13280/- + Grade Pay Rs.4400/-**
3. **Sri Dipankar Roy – Pay Rs. 13280/- + Grade Pay Rs.4400/-**
4. **Sri Tarit Saren – Pay Rs.13280/- + Grade Pay Rs.4400/-**

Action : Personnel

23

Ratified the action of the Vice-Chancellor dated 17.4.2017 in approving the list of eligible candidates (Peon) for availing the benefits of 10 years Career Advancement under CAS in terms of G.O. No.1083-Edn(U) dated 18.8.1990 with the pay & grade pay as mentioned therein, copy of which had been circulated in **Annexure – “Z-11” to the agenda.**

Action : Personnel

24 **Considered** a note from the Registrar in regard to CAS benefit of Shri Susanta Pal, Jr. Asst. Cum-Typist, reading as follows:

“**Considering** the position he held before joining the CAS offered already approved by Working Committee resolution may be implemented.”

Noted the Working Committee Resolution No. 83 dated 22.4.2009 in this connection.

Noted further that prior to joining this University Shri Susanta Pal was attached with Police Department, Government of West Bengal in the rank of Constable w.e.f. 23.4.1999 and he joined to this University on 31.12.2007.

Resolved that CAS benefit be extended in favour of Sri Susanta Pal, Jr. Assistant-cum-Typist, Development Office by counting his previous service i.e. from 23.4.1999 to 30.12.2007 served at Police Department, Govt. of West Bengal.

Action : Personnel

25 **Ratified the** action of the Vice-Chancellor dated 20.5.2017 in appointing Dr. Piyali Basak, School of Bioscience & Engg. as Director of the School of Bioscience & Engg. for a period of two years from the date of assuming the charge or till his superannuation, whichever is earlier.

Action : Personnel

26 **Resolved that** the minutes of the Sport Board held on 18.8.2017, copy of which had been circulated in **Annexure – “Z-12” to the agenda, be and is hereby approved.**

Action : DPI

27 **Resolved that** the minutes of the First meeting of the Finance Committee held on 19.6.2017, , copy of which had been circulated in **Annexure – “Z-13” to the agenda, be and is hereby approved.**

Action : Accounts/FO

28 **Resolved that** the minutes of the 33rd meeting of the Tender Committee held on 24.5.2017, copy of which had been circulated in **Annexure – “Z-14” to the agenda, be and is hereby approved.**

Action : Accounts/DO/UE

29 **Resolved that the** minutes of the 38th meeting of the Planning & Development Committee held on 15.6.2017, copy of which had been circulated in **Annexure – “Z-15” to the agenda, be and is hereby approved.**

Action : Accounts/UE/DO

- 30 **Resolved that** the minutes of the meeting of Staff Welfare Committee held on 1.6.2017, copy of which had been circulated in **Annexure – “Z-16” to the agenda, be and is hereby accepted.**

Action : Finance Officer/Accounts

- 31 Ratified the action of the Vice-Chancellor dated 4.8.2017 in approving the list of eligible candidate (Peon) for availing the benefits of 10 years Career Advancement under CAS for NT Staff in terms of G.O. No.1083-Edn(U) dated 18.8.1990 with Pay & Grade Pay as mentioned therein, copy of which had been circulated in **Annexure – “Z-17” to the agenda.**

Action : Personnel

- 32 **Ratified the** action of the Vice-Chancellor dated 10.8.2017 in approving the Requisition No. 243 from UPE-II Projection (Cognitive Science) amounting to Rs. 57,00,000/- for purchase of Functional Near Infrared Spectroscopy System for animal imaging under the Head of the Account : UPE-II School of Cognitive Sc. Equipment and Contingency”

Action : CMC

- 33 **Noted the action** of the Vice-Chancellor dated 10.3.2017 in appointing Dr. Tapan Sankar Bhattacharyya as Head of the Department of Sanskrit for a further period of two years w.e.f. 4.3.2017.

Action : Personnel

- 34 **Ratified the** action of the Vice-Chancellor dated 4.8.2017 in sanctioning fund for up-gradation of the existing servoelectric UTM of the Dept. of Met. & Mat. Engg. on the basis of single quotation received from Instron India Pvt. Limited out of the DST-FIST Program fund.

Action : Accounts

- 35 **Considered** the recommendation of the Selection Committee dated 10.8.2017 regarding promotion of Sri Soumen Basak, Assistant Professor, Printing Engineering Dept. from Stage – 3 to Stage – 4 (PB-4 Rs.37400 – 67000/- with AGP Rs.9000/-) under CAS w.e.f. 10.8.2017, copy of which had been circulated in **Annexure – “Z - 18”**

Resolved that as recommended by the Selection Committee dated 10.8.2017, Sri Soumen Basak, Assistant Professor, Department of Printing Engineering, be and is hereby promoted to Stage – 3 to Stage – 4 (PB 4 Rs.37400 – Rs.67,000/- with AGP Rs.9000/-) under Career Advancement Scheme with effect from 10.8.2017.

Action : Personnel

- 36 **Ratified the action of the** Vice-Chancellor dated 9.8.2017 in approving the minutes of the meeting of the Quarters Allotment Committee (Teachers & Officers) held on 1.8.2017, copy of which had been circulated in **Annexure – “Z-19” to the agenda.**

Action : Registrar (Actg.)

- 37 Noted the Notification No. 906-Edn(U)/JU-06/2006 dated 11.8.2017 of the Chancellor’s Secretariat, conveying the appointment of Dr. Pradip Kumar Ghosh, the Registrar of Jadavpur University as the Pro-Vice-chancellor of the Jadavpur University for a period of 4 years from the date he assumes office or upto the age of 65 years or until further order, whichever is the earliest, copy of which was placed on the table.

Action :Registrar/ Personnel

- 37(a) **Ratified the** action of the Vice-Chancellor dated 19.8.2017 (a) in granting Leave on lien in favour of Dr. P.K.Ghosh from 19.8.2017 till 31.8.2017 and (b) in permitting Dr. P.K.Ghosh to join the post of Pro-Vice-Chancellor on 19.8.2017(afternoon).

Action : Registrar/Personnel

- 38 Considered the repairing cost of chassis of Innova Car of the University is Rs.5.00 lakh as per the quotation submitted by Topsis Pvt. Ltd. and to decide whether to repair the car or to purchase a new car.

Noted that the car was purchased in 2007-08 from the grant of TEQIP – I and the chassis of the Innova Car is corrosive, need to be replaced.

Noted also that Toyota had submitted an estimate of Rs.5.00 lacs for cost of chassis replacement and suspension items etc..

After considering the above points, **it was resolved** that a new Car Maruti ERTIGA to be purchased by applying buy-back policy instead of repair of the old car.

Action : FO/Registrar/Estate

- 39 **Resolved that the minutes** of the 2nd meeting of the Finance Committee for the year 2017-2018 held on 18.8.2017, copy of which had been circulated in **Annexure – “Z-21”, be and is hereby approved.**

Action : FO/Accounts

- 40 **Considered** an application dated 28.8.2017 from Shri Debasish Pal, Deputy Finance Officer, requesting for sanction of lien on his post for a period of five years to enable him to accept the offer of

Finance Officer, Sikkim University, Gangtok.

Noted the observation of the Personnel Section in this connection.

Resolved that the prayer of Shri Debasish Pal, Deputy Finance Officer for granting of lien on his post for a period of five years to enable him to join the post of Finance Officer, Sikkim University, Gangtok, be and is hereby accepted in principle.

Resolved further that at present Shri Debasish Pal, Deputy Finance Officer, be and is hereby granted lien for a period of two years with effect from the date of his availing the lien for enabling him to join the post of Finance Officer, Sikkim University as per provision of Statute 138 under J.U.Act,1981 provided that he would have to clear all the University dues including the monthly Group Insurance Premium, Medclaim etc. during the period of his lien and would have to submit necessary clearance certificate from the concerned section.

Resolved also that a contractual appointment be made against the post at an early date for the period of lien.

Action : Personnel

41

Considered the report of the API Committee, constituted by the EC vide Resolution No. 79 dated 13.6.2017 in regard to guidelines for direct recruitment of the Assistant Professor, copy of which had been circulated in **Annexure – “Z-22” to the agenda.**

Resolved that the recommendation of the Committee regarding guidelines for direct recruitment of Assistant Professor as per UGC's Notification and Government of West Bengal Memorandum No. 516-Edn(U)/1U-91/10 dated 16.5.2017 with assignment weightages be approved.

Resolved further the guidelines for calculation of academic records and research performance along with the Application Form, copy of which had been circulated in **Annexure – “Z-22” to the agenda,** be also approved.

Action : Registrar/Four Deans

45

Noted the –

(a) contents of Notification No. 848(CS)/IM-01/2017 dated 1.8.2017 from the Government of West Bengal, Department of Higher Education, Science and Technology & Biotechnology, CS Branch , conveying to provide medical benefits to the Serving Teachers including Librarians and Graduate Laboratory Instructors of Government aided Colleges and State aided Universities and the family members thereto under the Scheme called “**The West Bengal Health scheme for Grant-in-aid College and University Teachers,2017**”, copy of which had been placed on the table.

(b) the contents of Notification No. 827-EH/O/CS/IM-01/2017 dated 26.7.2017 from the Government of West Bengal, Department of Higher Education, Science and Technology & Biotechnology regarding introduction of Group Health Insurance Scheme named “**Swasthya Sathi**” for serving non-teaching permanent staff of Government-aided Colleges and State-aided Universities, copy of which had been placed on the table.

(c) the contents of Notification No. 478-Edn(CS) dated 3.5.2017 from the Government of West Bengal, Department of Higher Education, Science and Technology & Biotechnology regarding introduction of Group Health Insurance Scheme named “**Swasthya Sathi**” for serving Government approved contractual Whole Time Teachers (CWTTs), Government approved Part-Time Teachers (PTTs) and Daily Rated/Casual Non-Teaching employees of State-aided Universities, Government colleges and Government-aided colleges of West Bengal, copy of which had been placed on table.

(d) the contents of G.O. No. 911(20)-Edn(U)/EH/1U(NS)-04/16 dated 16.8.2017 from the Government of West Bengal, Department of Higher Education, Science and Technology & Biotechnology, University Branch regarding introduction of Group Health Insurance Scheme named “**Swasthya Sathi**” for serving Govt. approved Contractual Whole Time Teachers (CWTTs), Govt. approved Part Time Teachers (PTTs) and Daily Rated/Casual Non-teaching employees of State-aided Universities of West Bengal, copy of which had been placed on the table.

Resolved that the above Notifications & G.O. be referred to the Employees Welfare Committee for consideration and implementation.

Resolved further that Shri G. K. Pattanayak, Finance Officer, be and is hereby nominated as Nodal Officer in connection with the scheme “**West Bengal Health Scheme for Grant-in-aid College and University Teachers,2017**” and “**Swasthya Sathi**”

Action : F.O.

- 46 Considering the vacancy caused due to appointment of Dr. P.K. Ghosh , Registrar to the post of Pro-Vice-chancellor in terms of Notification No. 906-Edn(U)/JU-06/2006 dated 11.8.2017 & his superannuation due on 31.8.2017, it was resolved that in terms of Section 11(3) of J.U. Act, Dr. Partha Pratim Lahimi, Joint Registrar, be permitted to exercise the powers and perform the duties of the Registrar for a total period not exceeding six months with effect from 01.09.2017 or till the post is filled up through the Standing Committee whichever is earlier.

Action : Personnel

- 47 **Ratified the** action of the Vice-Chancellor dated 9.6.2017 in permitting the students of Master of Library & Information Science and Master of Library & Information Science (Digital Library) in the internship programme for a period of six months after submission of their dissertations.

Action to : HoD Lib. & Inf. Sc./Chief Librarian

- 48 **Considered** the proposal for erection of a post of System Manager (in Professor's scale) to head IT Management Unit of J.U.

Noted that University needs a senior person in the permanent position to head of the IT Team to look into all problems presently faced by the University , as there is no permanent position for the IT management unit.

Noted also that one post of Professor of Transportation Engineering lying vacant since 2007 and it is not attached to any Department.

Resolved that the post of Professor of Transportation be converted for creation a position of System Manager in the Pay Band -4, as per rules and State Government be intimated for the same.

Further resolved that action be taken for filling up the post at the earliest.

Action : Registrar/Personnel

49

Resolved that –**A. Sports Board**

i) the following six teachers be nominated to serve as Members on **Sports Board** in terms of Statute 62(1) of the First Statutes, 1982 under J.U. Act, 1981:

Dr. Souvik Halder,
 Prof. Gopal Ch. Saha,
 Dr. Bhaskar Sardar,
 Prof. Avijit Gangopadhyay,
 Dr. Sadhana Mahato
 Dr. Tuhin Ghosh

ii) Bipin Hembran, Abhranil Bhattacharjee & Sayan Sen be nominated Members from amongst the University Blues to serve on the **Sports Board** in terms of Statute 62(1) of the First Statutes, 1982 under J.U. Act, 1981.

iii) Amiya Narayan Bhattacharya, Dr. Debasish Bandyopadhyay & Dr. Siddhartha Mujumder, be nominated Members from amongst the University Ex-Blues to serve as members on the **Sports Board** in terms of Statute 62(1) of the First Statutes, 1982 under J.U. Act, 1981.

B. Students Welfare Board

Dr. Sujit Mondal, Dr. Prokash Roy & Dr. Pulak Sengupta be nominated teachers Members to serve on **Students' Welfare Board** in terms of Statute 61(1) of the First Statutes, 1982 under J.U. Act, 1981

Action : Registrar

50

Resolved that a Tender Committee be constituted with the following members:

Prof. Ajoy Ghosh
 Prof. Udayan Bhattacharyya
 Prof. Provas Ch. Chakraborty
 Prof. Pritam Aich
 Prof. Subrata Pal
 Prof. Argha Deb

Action : Registrar