

**JADAVPUR UNIVERSITY
KOLKATA – 32**

The minutes of the 41ST Meeting of the Executive Council, constituted for the period from 2016-2020 in terms of West Bengal University Laws (Amendment) Act, 2011, held on 19.02.2019 at 2-00 P.m. in the Committee Room No. I of the University.

MEMBERS PRESENT

Prof. Suranjan Das, Vice-Chancellor – in the Chair
 Prof. P.K. Ghosh, Pro-Vice-Chancellor
 Sri Manojit Mandal, Nominee of Chairman of WB State Council of Higher Education
 Prof. Subhasis Biswas, Dean, Faculty Council of Arts
 Prof. Chiranjib Bhattacharjee, Dean, Faculty Council of Engg. & Tech.
 Prof. Subrata Nath Koner, Dean, Faculty Council of Science
 Prof. Pankar Kr. Roy, Dean, Faculty Council of ISLM
 Prof. Partha Sarathi Chakraborty, HoD, ACEEC
 Prof. Sanjib Nag, HoD Architecture
 Prof. Barendu Mandal, HoD Bengali
 Prof. Chittya Ranjan Sinha, HoD Chemistry
 Prof. Dipankar Chakraborty, HoD, Civil Engineering
 Dr. Sayantan Dasgupta, HoD, Comparative Literature
 Prof. Malabika Roy, HoD Economics

At the beginning of the meeting, the members of the Council observed one minutes' silence to pay homage to the following persons:

Mrinal Sen – Noted Film Director
 Kader Khan – Noted Bollywood Actor
 Harinandan ram – Non-Teaching Employee
 Dibyendu Palit – Noted Writer
 Pinaki Thakur – Nopted Poet
 Ramakanth Achrekar – Former India Cricket Coach
 Mohan Chandra Sardar – Retired Non-Teaching employee
 Rajat Chakraborty – Former Rajya Sabha MP and Retired Teacher, ME Dept.
 Asok Sarkar – Retired Teacher, Chemistry Department
 George Fernandez – Former Union Minister, Govt. of India
 Johesh Barman – Former Minister, Govt. of West Bengal
 Gouri Pada Bhattacharjee – Retired Teacher, JU
 Viswanath Chatterjee – Retired Teacher, English Dept
 Haari Sankar Mukherjee – Retired Non-Teaching employee
 Satyendra Nath Khan – Retired Non-teaching employee
 Ajit Kumar Bal – Retired Non-teaching employee

ZERO HOUR

Dr. Manojit Mondal requested the House to create a fund by raising donation from the staff members of the University for the Benevolent to the bereaved family member of the Indian Soldiers killed by Terrorists in Jammu & Kashmir.

The Members of the Executive Council condemn in the strongest term the heinous terrorists attack at Pulwama in Jammu & Kashmir by a Pakisthani based terrorists group that killed over 40 Indian Paramilitary forces and wounded at least 44 others. We expressed our deep condolences to the victims families.

1. Representations of the Students' Unions of Jadavpur University regarding holding of Students' Union Election.

(a) The Executive Council noted the representations received from the Students Unions of the three Faculties.

(b) The Executive Council also noted the Resolution of the meeting of the Executive Council in the matter (Item No. 26 & 26(a) dated 16.2.2018) and the action already taken on it. The University is yet to receive any response from the Government.

(c) The members opined that at the present moment there is no further scope on the part of the Executive Council to intervene in the matter. Since the Executive Council is a Statutory Body, we are bound by the Legislative Act and the Order of the Government issued on behalf of the Hon'ble Governor & the Hon'ble Chancellor of the University.

Action : Registrar.

2 Confirmation **Resolved that** the draft minutes of the 40th Meeting of the Executive Council held on 26.12.2018 at 2-00 P.m. in the Committee Room No. I of the University, copy of which had been circulated in **Annexure – "A" to the agenda, be and is hereby approved.**

2(a) **Considered** the following decisions in regard to continuation of Plan for E-Governance Activity under UPE-II duly forwarded by the Chief Coordinator, UPE-II:

1. Implementation of pending activities to be completed by December 31, 2018 as identified by respective office heads by November 31, 2018
2. Allocation of TEQIP304 and 305 for E-Governance Cell

for housing the corresponding equipment and seating of personnel developing e-governance modules involving confidentiality like linking personal records.

3. Requesting BoS of all departments under science faculty to review their decision of participating in the development of JUMS following the elaboration by Coordinator CDC-JU and Chief Coordinator UPE Phase II to the faculty members in an open meeting about
 - a) the objectives of JUMS
 - b) security aspects like having the JUMS servers behind JU firewall with hardened OS, encryption of password and any other submitted data along with scope of further strengthening the submission through sending OTP to the registered mobile number.
 - c) The EC decision to perform security auditing by a certifying authority once the system is developed to a reasonable extent, university policies on security and IT are framed and the twin-server based recovery system is installed in TEQIP building parallel to the one presently at INFU
 - d) Important features of the modules being developed through a demonstration session.
 - e) Agreeing to the requests of the participants in making the notices, circulars, pay slip, pay certificate, Form 16 and some such matters on a separate server accessible beyond campus in the manner students interact from beyond the campus with a separate server following which relevant data are pulled to JUMS server.
4. Verification and handing over the software from January 2019 to March 2019 to a technical team to be constituted in EC that may comprise of University teachers in CDC-JU, one faculty member nominated by CSE BOS, one faculty member nominated by IT BoS and one faculty member nominated by EC.
5. Separate training by CDC-JU arranged with discussion with each member of the Administrative team comprised of Principal Secretary and each Faculty office, Controller of Examination, Finance Officer and Joint Registrar in charge of MR Section given in January and February 2019 on the use of the modules developed up to December 2018.
6. Requesting EC to set an E-Government Cell directly under University administration for continuation of e-governance activities beyond UPE-II for achieving a

very effective and transparent e-governance system along with exploring the possibility of revenue generation.

7. Conducting an exit meeting of Technical team, Administrative team and CDC-JU by Chief and Joint Coordinators of UPE-Phase II in March 2019 to form the recommendation to be submitted in EC for the continuation phase work plan for ensuring smooth handshaking between the development team of CDC-JU and an E-Governance Cell that the University may decide to set up
8. Requesting University for funding Rs. 64 lakh for Year 2019-2020 to complete the system development (developing three modules on Personnel Management, Stores and Purchase and R&D Project Management from scratch and adding evolving sub-modules on Examination Management, Finance, Ph.D. Management and Placement) along with preparing the allotted space of TEQIP304 and TEQIP305 for the cell as per the following break-up; Salary of 9 developers Rs. 59,16,000/-, contingency Rs. 24,000/-, Consumables Rs.20,000/-, Capital expenses Rs.4,40,000/- (9 No PCs, 1 No. Laser Jet MFP, 1 No 24-port switch).
9. Requesting University to maintain on a regular basis and upgrade the system to meet the changing needs of the University by having a budgetary allocation from April 2020 onwards of Rs.43.6 lakh per year [1 JUMS Manager @Rs.80000/-p.m. 1 JUMS Assistant Manager @Rs.70000/- p.m. 4 developers @Rs.45000/- pm. (1 Database Manager, 1 Application Manager, 1 Documentation Manager and 1 Report Manager) and Contingency Rs. 4 lakh pa].

Resolved that –

i) the above decisions duly forwarded by the Chief Coordinator, UPE-II under Sl. No. 1, 2, 3, 4, 5 & 7 in regard to continuation of plan for E-Governance under UPE-II, be and is hereby noted;;

ii) for the items under SL. No.6,8, & 9, a Committee be constituted with the following members to look into the matter (1) setting up of an E-Governance Cell (2) funding of Rs. 64 lakh for year 2019-2020 to complete the system development & (3) a budgetary allocation from April 2020 onwards of Rs. 43.6 lakhs per year setting up an E-Governance with a request to submit a report within 31st March,2019 for consideration of the Executive Council:

Pro-Vice-Chancellor – Chairman
 Head, Department of IT
 Head, Department of Computer Sc. & Engg.
 Dean, FET
 Finance Officer
 External Experts to be nominated by the Committee
 Registrar – Convener.

Action : Registrar.

2(b). **Considered & noted** the Memo. No 29/P.P.cell dated 13.2.2019 from the Government of West Bengal, Office of the District Magistrate & District Election Office, South 24 Parganas, PP Cell regarding submission of updated PPI and PP2 pro-forma in connection with preparation of prospective data base for forthcoming Parliament General Election,2019, copy of which had been circulated in **Annexure – “A-1” to the agenda.**

Noted also the letter No. 4G4/INST/2009/EPS dated 16th February,2010 from the Election Commission of India wherein it had been mentioned that Group A or equivalent Senior Officers, including teaching staff of Universities, colleges etc. should not be drafted for ‘Polling duties’ in polling station premises without specific reasons to be recorded in writing by the District Election Officer, where such appointments become unavoidable.

Resolved that the Administration be requested to provide the list of Non-Teaching Staff of the University to the Government of West Bengal, Office of the District Magistrate & District Election Officer, South 24 Parganas, PP Cell in connection with preparation of prospective database for forthcoming Parliament General Election 2019.

Action :: Registrar.

3 Noting **Noted** the contents of letter No. F/5-6/2010(SAP-II) dated 1.11.2018 from the UGC, regarding refund of unspent amount of the UGC assistant of the Dept. of Production Engg. at the level of CAS-IV under SAP, copy of which had been circulated in **Annexure –“B” to the agenda.**

Action : Accounts/HoD Production Engg.

- 3(a) Noted the contents of letter No. F.6-3/2013(SAP-III) dated 16.11.2018 from the UGC, regarding settlement of accounts of the UGC assistance to the Dept. of Sanskrit at the level of CAS-II under SAP, copy of which had been circulated in **Annexure – “C” to the agenda.**

Action : Accounts/HoD Sanskrit

- 3(b) **Noted** the contents of letter No. F.6-8/CAS-III/2016 (SAP-III) dated 22.11.2018 from the UGC, conveying payment of Rs.2,40,000/- to the Department of English for the year 2018-2019 under SAP at the level of CAS-III, copy of which had been circulated in **Annexure – “D” to the agenda.**

Action : Accounts/HoD English

- 3(c) Noted the contents of letter No. SB/S9/Z-03/2017-III(2018-19) dated 21.12.2018 from the Sc & Engg. Research Board, conveying approval of Rs.19,40,000/- to Mr. Souvik Debnath to undertake doctoral research at Purdue University, West Lafayette, Indiana, USA under the guidance of Prof. Sophie A. Lelievre for a duration of 12 months, copy of which had been circulated in **Annexure – “E” to the agenda.**

Action : Research

- 3(d) **Noted** the contents of letter No. 63-7/2014 (SU-II) dated 9.10.2018 from the UGC, conveying payment of Rs.26,86,945/- towards Study and Research a Indigenous and Endangered Languages in India, copy of which had been circulated in **Annexure – “F” to the agenda.**

Action : Accounts

- 3(e) **Noted** the contents of letter No. F.5-8/2015/DRS-III(SAP-II) dated 9.10.2019 from the UGC, conveying payment of Rs.4,59,185/- to the Chemical Engg. Dept. at the level of DRS-III under SAP, copy of which had been circulated in **annexure – “G” to the agenda.**

Action : Accounts/HoD Chemical Engg.

- 3(f) Noted the contents of letter No. PDF/2017/000308 dated 17.9.2018 from the Science & Engineering Research Board (SERB) , conveying payment of Rs.9,60,000/- for the project entitled “An Investigation of the Origin of Dark Energy and its observational constraints” under the guidance of Dr. Abdulla Al Mamon, copy of which had been circulated in **Annexure – “H” to the agenda.**

Action : Accounts/Dr. Abdulla Al Mamon

- 3(g) **Noted** the contents of letter No. F.540/CAS-II/2015(SAP-I) dated 18.10.2018 from the UGC, conveying payment of Rs.9,01,975/- to the Department of Chemistry for the year 2018-19 at the level of CAS-II under SAP, copy of which had been circulated in **Annexure – “I” to the agenda.**

Action : Accounts/Hod Chemistry

- 3(h) **Noted** the contents of letter No. F.540/CAS-II/2015(SAP-I) dated 18.10.2018 from the UGC, conveying payment of Rs.1,89,889/- to the Department of Chemistry for the year 2018-2019 at the level of CAS-II under SAP, copy of which had been circulated in **Annexure – “J” to the agenda.**

Action : Accounts/HoD Chemistry

- 4 Action of the VC **Ratified** the action of the Vice-Chancellor dated 5.1.2019 in approving the Requisition No. 5777 dated 26.12.2018 from the Chemical Engineering Department amounting to rs. 15,00,000/- for purchase of Compact Solar Simulator along with its accessories under the Head of Account : DST(SERB)R/P “Solar Energy Co-catalyst” under Dr. Kajari Kar Gupta, Dept. of Chemical Engg..

Action : Accounts/Dr. Kajari Kar Gupta, Dept. of Chem.Engg.

- 4(a) **Ratified** the action of the Vice-Chancellor dated 18.1.2018 in approving the Requisition No. 4133 dated 20.11.2017 from the Mathematics Department amounting to Rs.37,40,000/- for purchase of DESK TOP – DELL/HP along with its accessories under the Head of Account : DST PURSE-II/Research Infrastructure of Department of Mathematics.

Action : CMC

- 4(b) **Ratified** the action of the Vice-Chancellor dated 7.1.2019 in approving the Requisition No. 4694 dated 12.12.2018 from the Production Engineering Department amounting to Rs.5,00,000/- for purchase of Precession All Geared Head Lathe along with its accessories under the Head of Account : DST-PURSE-II/Production Engg. Dept./Equipment.

Action : CMC

- 4(c) **Ratified** the action of the Vice-Chancellor dated 18.1.2018 in approving the Requisition No. 4134 dated 20.11.2017 from the Mathematics Department amounting to Rs.7,00,000/- for purchase of DESK TOP – DELL/HP along with its accessories under the Head of Account : DST PURSE-II/ Department of Mathematics. /Research Infrastructure.

Action : CMC

- 4(d) **Ratified** the action of the Vice-Chancellor dated 7.1.2019 in approving the Requisition No.4692 dated 10.12.2018 from the Production Engineering Department amounting to Rs.10,00,000/- for purchase of Fretting Wear Test Setup along with its accessories under the Head of the Account : DST PURSE-II/Production Engg. Dept/Equipment.

Action : CMC

- 4(e) **Ratified** the action of the Vice-Chancellor dated 7.1.2019 in approving the Requisition No. 641 dated 10.12.2018 from the Electrical Engineering Department amounting to Rs.6,56,250/- for purchase of 1 no. of dSPACE package along with its accessories under the Head of Account : DST-PURSE-II/Electrical Engg. Dept./Equipment.

Action : CMC

- 4(f) **Ratified** the action of the Vice-Chancellor dated 7.1.2019 in approving the Requisition No.4693 dated 10.12.2018 from the Production Engineering Department amounting to Rs.5,00,000/- for purchase of Contact Deformation Test Setup along with its accessories under the Head of the Account : DST PURSE-II/Production Engg. Dept/Equipment.

Action : CMC

- 4(g) **Ratified** the action of the Vice-Chancellor dated 7.1.2019 in approving the Requisition No. 1208 dated 21.12.2018 from the UPE-II amounting to Rs.9,71,250/- for purchase of Force Sensor (Load Cell) under the Head of Account : UGC-UPE-II/Advanced Materials Systems/Equipment.
- Action : CMC
- 4(h) **Ratified** the action of the Vice-Chancellor dated 7.1.2019 in approving the Requisition No. 1207 dated 21.12.2018 from the UPE-II amounting to Rs.30,99,600/- for purchase of Multi Spectral Imaging Censor & Lens Assembly under the Head of Account : UGC-UPE-II/Advanced Materials Systems/Equipment.
- Action : CMC
- 4(i) **Ratified** the action of the Vice-Chancellor dated 7.1.2019 in approving the Requisition No. 5684 dated 17.12.2018 from the Mathematics Department amounting to Rs.6,47,000/- for purchase of Lenovo System X3650 MS Pack Server along with its accessories under the Head of Account : DST PURSE-II/Mathematics Dept./Research Infrastructure.
- Action : CMC
- 4(j) **Ratified** the action of the Vice-Chancellor dated 7.1.2019 in approving the Requisition No. 1202 dated 21.12.2018 from the UPE-II amounting to Rs.5,00,000/- for purchase of Proximity Sensor along with its accessories under the Head of Account : UGC-UPE-II/Advanced Materials Systems/Equipment.
- Action : CMC
- 4(k) **Ratified** the action of the Vice-Chancellor dated 7.1.2019 in approving the Requisition No.541 dated 20.12.2018 from the Construction Engineering Department amounting to Rs. 31,20,000/- for Dynamic and Static Measurement of concrete beam with system in the structural load prime attachment under the Head of Account : DST-PURSE-II/Construction Engg./Equipment.
- Action : CMC

- 4(l) **^Ratified** the action of the Vice-Chancellor dated 7.1.2019 in approving the Requisition No. 1203 dated 21.12.2018 from the UPE-II amounting to Rs.5,00,000/- for purchase of Thermal Array, Sensor Array consisting of both thermo graphic & temperature sensors under the Head of Account : UGC-UPE-II/Advanced Materials Systems/Equipment.

Action :CMC

- 4(m) **Ratified** the action of the Vice-Chancellor dated 7.1.2019 in constituting an Administrative Committee for the project entitled “Spatially Explicit Estimation of Wetland Carbon Stocks in the Contai-Baleshwar Coastal Stretch, India by Integrating Elemental Analysis and Geospatial Technologies” with the following persons:

The Dean, Faculty Council of Science – Chairman
 Prof. Lakshmi Sivaramakrishnan, HoD, Geography
 Dr. Debajit Datta, PI
 The Registrar
 The Finance Officer

Action : Accounts/Debajit Datta, PI

- 4(n) **Ratified** the action of the Vice-Chancellor in approving the Requisition No. 8037 dated 21.6.2018 from the Life Sc. & Bio-Tech. Department amounting to Rs.20,00,000/- for purchase of Floor Starding Ultra Centrifuge under the Head of Account : DST PURSE (Ph.-II)/Life Science & Biotechnology/Equipment.

Action : CMC

- 4(o) **Ratified the** action of the Vice-Chancellor dated 18.12.2018 in appointing Dr. Buddhadeb Oraon , Professor, ME Department as the In-Charge of Production Specialization with effect from 24.12.2018.

Action : Personnel

- 4(p) **Ratified the action** of the Vice-Chancellor dated 25.12.2018 in approving the Requisition No. 4362 dated 20.12.2018 amounting to Rs. 11,45,000/- from the Geological Sciences Department for purchase of 25 nos. of HP Commercial Tower Desktop Computer and 1 no. of A4/A3 Scanner-network Printer (HP) under the Head of Account : UGC-CAS-Ph VI – Geological Sciences/Equipment (N/R).

Action : Accounts Cell-II

- 4(q) **Ratified** the action of the Vice-Chancellor dated 11.1.2019 in approving the Requisition No. 2980 dated 7.1.2019 from the Department of Pharmacy amounting to Rs.22,00,000/- for purchase of Multi Mode Micxro plate Reader under the Head of Account : DST(SERB)R/B “Medicinal.....Evaluation” under Prof. Pulak Kr. Mukherjee, Department of Pharmacy”.

Action : Accounts Cell - II

- 4(r) **Ratified** the action of the Vice-Chancellor dated 10.1.2019 in appointing Dr. Tapan Kumar Barman, Associate Professor, Mechanical Engineering Department as next Lab-in-Charge of the Machine Elements Laboratory in the Dept. of Mew for a period of two years w.e.f. 3.1.2019.

Action : Personnel

- 4(s) **Noted** the action of the Vice-Chancellor dated 19.9.2018 in appointing Dr. Lakshmi Sivaramakrishnan as Heaad of the Department of Geogreaphy for a further period of two years w.e.f. 20.10.2018.

Action : Personnel

- 4(t) **Ratified** the action of the Vice-Chancellor dated 31.12.2018 in appointing the following as Guest Faculty in the Department of Bengali for the current session July to December, 2018 (periods mentioned against each) with the honorarium of Rs.500/- per lecture period:

Dr. Satyabati Giri, 4 pds per week

Dr. Gopa Datta, 6 periods per week

Dr. Udaya Kr. Chakraborty, 2 periods per wk.

Action : Personnel

- 4(u) **Noted** the action of the Vice-Chancellor dated 26.9.2018 in appointing Dr. Proyash Sarkar as Head of the Department of Philosophy for a period of two years with effect from 2.11.2018.

Action : Personnel

- 4(v) **Noted** the action of the Vice-Chancellor dated 13.7.2018 in appointing Dr. Malabika Roy as Head of the Department of Economics for a period of two years with effect from 2.8.2018.

Action : Personnel

- 4(w) **Ratified** the action of the Vice-Chancellor dated 9.3.2018 in re-fixing the basic pay of Sri Ishan Chakraborty, Assistant Professor, Department of English at Rs.22,900/- (Rs.16900/- + AGP 6,000/-) with effect from 1.11.2017 i.e. from the date of his joining at Jadavpur University with 2 non-compounded increment for his M.Phil Degree.

Action : Personnel

- 4(x) **Ratified** the action of the Vice-Chancellor dated 15.11.2018 in accepting the resignation tendered by Smt. Panchali Ray from the post of Assistant Professor (contractual), School of Women's Studies with effect from 29.11.2018 (FN)

Action : Personnel

- 4(y) Noted the action of the Vice-Chancellor dated 19.12.2018 in appointing Dr. Sanjib Mridha as Head of the Department of Physical Education for a period of two years with effect from 3.1.2019.

Action : Personnel

- 4(z) **Ratified the** action of the Vice-Chancellor dated 15.1.2019 in appointing Dr. Balara Kundu, Professor of Mechanical Engg. as next Lab-in-charge of the Heat Power Laboratory in the Dept. of ME for a period of two years w.e.f. 3.1.2019.

Action : Personnel

- 4(aa) **Ratified the** action of the Vice-Chancellor dated 7.1.2019 in approving the Requisition No. 1204 from the UPE-II Schemes amounting to Rs.6,00,000/- for purchase of Thermo Comp Cylinder Pressure Sensor under the Head of Account : UGC-UPE-II/Advanced Materials Systems/Equipment.

Action : Account Cell-II

- 4(bb) **Ratified the** action of the Vice-Chancellor dated 15.6.2018 in (a) constituting an Administrative Committee for the project entitled “Sound Transmission Modeling in Underground Railway System” with the following persons (b) permitting to open a Bank Account with any nationalized bank in the name of ‘STMU-CEJU’ to be operated jointly by Prof. Partha Bhattacharya, PI and either the Registrar or Finance Officer, JU:

Dean, FET
 HoD – Civil Engineering Dept.
 Prof. A. Guha Niyogi
 Prof. Partha Bhattacharya, PI
 Registrar, JU
 Finance Officer, JU

Action : Accounts/ Prof. Partha Bhattacharya, PI

- 4(cc) **Noted the** action of the Vice-Chancellor dated 10.12.2-018 in appointing Dr. Dipankar Halder, Asso. Professor as Head of the Department of FTBE for a period of two years with effect from 1.2.2019.

Action : Personnel

- 4(dd) **Noted the** action of the Vice-Chancellor dated 16.11.2018 in appointing Dr Partha Sarathi Chakraborty, Asso. Professor as Head of the Department of ACEE for a period of two years w.e.f. 3.2.2019.

Action : Personnel

- 4(ee) **Ratified** the action of the Vice-Chancellor dated 7.1.2019 in approving the Requisition No. 4692 dated 10.12.2018 from the Production Engg. Department amounting to Rs.10,00,000/- for purchase of Fretting Wear Test Setup along with its accessories under the Head of Account : DST PURSE-II/Production Engg. Dept./Equipment.

Action : CMC

- 4(ff) **Ratified** the action of the Vice-Chancellor dated 24.1.2019 in appointing Dr. Kamalika Ghosh as Director of the School of Illumination science, Engg. & Design with immediate effect upto the date of her superannuation

Action : Personnel

- 5 Confirmation of service **Resolved that the** service of Dr. Joydeb Bhaumik, Associate Professor, Department of ETC, be and is hereby confirmed with effect from 23.11.2017, the date of his joining at this University with the PB-4 in the scale of pay of Rs.37400-67000/- with AGP of Rs.9000/- provided that as per EC Res. No.4(a) dated 21.11.2001 confirmation letter be issued with the condition that the CPF benefit would be extended to him temporarily till GPF Scheme is introduced in our University and a declaration be obtained in this respect that he would refund the contributory part immediately after introduction of GPF, which is compulsory.

Action : Personnel

- 5(a) **Resolved that the** service of Sri Indrajit Roy, Junior Assistant cum Typist, Office of the Audit Officer, be and is hereby confirmed with effect from 5.12.2017, the date of his joining at this University, with the PB-2 in the scale of pay of Rs.7200-25400/- + GP of Rs. 3300/- provided that as per EC Res. No.4(a) dated 21.11.2001 confirmation letter be issued with the condition that the CPF benefit would be extended to him temporarily till GPF Scheme is introduced in our University and a declaration be obtained in this respect that he would refund the contributory part immediately after introduction of GPF, which is compulsory.

Action : Personnel

- 5(b) **Resolved that the** service of Sri Anupam Barua, Junior Assistant cum Typist, Research Section, be and is hereby confirmed with effect from 1.12.2017 i.e. from the date of his joining at this University, with the PB-2 in the scale of pay of Rs.7200-25400/- + GP of Rs. 3300/- provided that as per EC Res. No.4(a) dated 21.11.2001 confirmation letter be issued with the condition that the CPF benefit would be extended to him temporarily till GPF Scheme is introduced in our University and a declaration be obtained in this respect that he would refund the contributory part immediately after introduction of GPF, which is compulsory.

Action : Personnel

- 5(c) **Resolved that the** service of Smt. Anita Tudu, Assistant Librarian Grade-II, Central Library, be and is hereby confirmed with effect from 1.12.2017 i.e. from the date of her joining at this University, with the PB-3 in the scale of pay of Rs.9000-28300/- + GP of Rs. 4400/- provided that as per EC Res. No.4(a) dated 21.11.2001 confirmation letter be issued with the condition that the CPF benefit would be extended to her temporarily till GPF Scheme is introduced in our University and a declaration be obtained in this respect that she would refund the contributory part immediately after introduction of GPF, which is compulsory.

Action : Personnel

- 5(d) **Resolved that the** service of Sri Ranbir Singh, Technical Assistant Grade-II, be and is hereby confirmed with effect from 1.12.2017, the date on which he joined at this University, with the PB-3 in the scale of pay of Rs.9000-28300/- + GP of Rs. 4400/- provided that as per EC Res. No.4(a) dated 21.11.2001 confirmation letter be issued with the condition that the CPF benefit would be extended to him temporarily till GPF Scheme is introduced in our University and a declaration be obtained in this respect that he would refund the contributory part immediately after introduction of GPF, which is compulsory.

Action : Personnel .

- 5(e) **Resolved that the** service of Tohida Rehman, Assistant Professor, Department of Information Technology, be and is hereby confirmed with effect from 21.2.2018 i.e. from the date of his joining at this University, in the PB-3 (Rs.15600-39100/-) with the BP of Rs.17,610/- + GP of Rs.6000/- provided that as per EC Res. No.4(a) dated 21.11.2001 confirmation letter be issued with the condition that the CPF benefit would be extended to him temporarily till GPF Scheme is introduced in our University and a declaration be obtained in this respect that he would refund the contributory part immediately after introduction of GPF, which is compulsory.

Action : Personnel

- 6 Study Leave **Considered** an application dated 18.12.2018 from Dr. Rajib Das, Assistant Professor (contractual), School of Water Resources Engineering, requesting to reconsider the decision of the EC (Resol. No..22 dated 18.9.2018) by granting Study Leave with pay instead of Study Leave without pay from 4.9.2018 to

3.3.2019 and also to extend his leave for another six months w.e.f. 4.3.2019 to 3.9.2019 for enabling him to continue to act as a Post Doctoral researcher at Division of Water Resources Engineering, Department of Building & Environment Technology , Lund University, Sweden.

Noted that Dr. Rajib Das was granted Study Leave without pay w/e.f. 4.9.2018 vide EC Res. No.22 dated 18.9.2018.

Resolved that the period of Study Leave (without pay) of Dr. Rajib Das, Assistant Professor (Contractual), School of Water Resources Engineering , be and is hereby extended for a further period of six months from 4.3.2019 to 3.9.2019 for enabling him to continue to act as a Post doctoral Researcher at Division of Water Resources Engineering, Department of Building & Environment Technology, Lund University, Sweden.

Action : Personnel

- 7 Ph.D. increments Considered an application dated 5.11.20-18 from Dr. Partha Roy, Associate Professor, Department of Chemistry, requesting for sanction of Ph.D. increments with effect from 12.12.2008.

Noted the following calculation of Ph.D. increment at JU of Dr. Partha Roy

Date	Pay+AGP	Basic Pay	Remarks
12.12.08	17610+6000	23610	As per DPI memo no.1069 dt. 24.5.2010 & letter No. VFCW/32/Registrar/2018-2019
1 ² .12.08	19740+6000	25740	710x3=2130 Ph.D
1.4.09	19740+7000	26740	CAS at JU
1.7.09	21320+7000	28320	780+800
1.7.10	22170+7000	29170	
1.7.11	23050+7000	30050	
1.7.12	23960+7000	30960	
1.7.13	24890+7000	31890	
1.4.14	24890+8000	32890	CAS at JU
1.7.14	26840+8000	34840	960 + 990
1.7.15	27890+8000	35890	
1.7.16	28970+8000	36970	
1.4.17	37400+9000	46400	CAS scale change
1.7.17	37400+9000	46400	
1.7.18	38800+9000	47800	

Resolved that the basic pay of Dr. Partha Roy, Associate Professor, Department of Chemistry would stand at Rs.47,800/- (Rs. 38800 + 9000/-) with effect from 1.7.2018 with 3 non-compounded Ph.D. increments.

Action : Personnel

- 8 Nomination of Member to Liveries committee To consider a note from the Convener of Liveries Committee & Sr. Superintendent, Estate Section, requesting to nominate a Teacher from Arts Faculty as Member of the Liveries Committee due to retirement of Dr. Ruby Sain.

Note: Dr. Ruby Sain was a member of the Liveries Committee, but she retired from the service of the University.

- 9 Recording of date of birth of Sri Sekhar Sarkar Considered an application dated 7.1.2019 from Sri Sekhar Sarkar, Peon, Department of Chemistry, requesting to record his date of birth as 21.4.1962 instead of 3.3.1959.

Noted the detailed observation of the Personnel Section in this connection.

Resolved that the Registrar & Finance Officer be requested to prepare a detailed note in regard to the date of birth of Sri Sekhar Sarkar, Peon, Department of Chemistry for consideration of the Executive Council along with the opinion of the Retained Lawyer of the University.

Action : Finance Officer.

- 10 Ph.D. Examination schedule **Resolved that as** recommended by the Faculty Council of Engg. & Tech. vide Resolution No.A dated 18.12.2018, the modified Ph.D. Entrance Examination schedule and related dates for the session 2018-19, copy of which had been circulated in **Annexure – “K” to the agenda, be and is hereby approved.**

Action : Secy.,FET

- 11 Resolution/ minutes **Considered** the Resolution No.10 dated 18.12.2018 of the Faculty Council of Engg. & Tech., reading as follows:

“It was discussed and resolved that 17 (seventeen) vacant positions of the Faculty members in the Dept. of Pharm. Tech. JU should be filled up immediately as per the categories mentioned in the following table.

Sanctioned Faculty Positions As per base posts		Present situation as per open selection and not promotion	Actual Vacancies
a)Professor	08	03	05
b)Associate Professor (Previous Reader)	07	03	04
c) Assistant Professor (Previous Lecturer)	16	08	08

The eligibility and qualifications of the candidates should be as per the ‘Minimum qualification for Teachers in Pharmacy Institutions Regulations, 2014’, vide The Gazette Notification No. 325, New Delhi, November 12,2014 as prescribed by Pharmacy Council of India.”

Resolved that the following vacant posts in the Department of Pharm. Technology be advertised immediately as per the norms of the University:

Sanctioned Faculty Positions As per base posts		Present situation as per open selection and not promotion	Actual Vacancies
a)Professor	08	03	05
b)Associate Professor (Previous Reader)	07	03	04
c) Assistant Professor (Previous Lecturer)	16	08	08

Resolved further that the minimum qualification of the candidates be followed as per the UGC and State Government norms.

11(1)

Action : Personnel

Considering the enhancement of age of retirements of teachers from 62 to 65, **it was resolved** that all the vacant posts of Professors of all Faculties which have already been advertised will be re-advertised as per the existing norms of the University.

Resolved further that those who have already applied for the posts of Professors are required to submit application form with updated information without any application fees.

Action to : Personnel

11(a)

Resolved that as recommended by the Faculty Council of Engg. & tech. vide Resolution No.7 dated 18.12.2018 , the vacant posts of Professors, Associate Professor and Assistant Professors in the Department of ETCE be advertised with the following essential & desirable qualifications :

Post : Professor

No. of Post : 5 (Five)

Specialization : Communication Engineering for 1 post; Control engineering for 1 post; Computer Engineering for 1 post and for 2 posts in any of the following specialization : Computer Engg./Communication Engg./Control Engg./ Electron Device/Microwave Engg.

Essential qualifications : As per UGC norms and State govt. order

Desirable qualification:

- a) 70% or above marks both in Bachelors and Masters level (or equivalent grade point).
- b) For a particular specialization the candidate should have master degree and Ph.D. in related field.
- c) At least Seven (7) SCI indexed/IEEE/ACM journal publications with at least three(3) of them at Associate Professor level.
- d) Evidence of having guided Ph.D students or having supervised R&D projects in Industry as a PI/Coordinator of Externally Funded/Sponsored projects, funded by Govt. or Semi Govt. Agencies or Industires.
- e) For the post of Computer Engg. Specialization, the candidate should preferably have at least one degree in computer Science Engg.

Post : Associate Professor

No. of Post : 1 (One)

Specialization : Comptuer engg./Communication Engg./Control engg./Electron Device/Microwave Engg.

Essential qualifications : As per UGC norms and State Govt. Order.

Desirable qualification;

- a) 70% or above marks both in Bachelors and Masters level (or equivalent grade point)

- b) For a particular specialization the candidate should have master degree and Ph.D. in related field.
- c) At least four (4) SCI Indexed/IEEE/ACM journal publications
- d) Evidence of guiding Ph.D./Master Students or Supervising P&D projects in Industry
- e) For post of Computer Engg. Specialization , the candidate should preferably have at least one degree in Computer Sc. Engg.

Post : Assistant Professor

No. of Post : 2 (Two)

Specialization : Computer Engg./Communication Engg./Control Engg./electron Device/Microwave Engg.

Essential qualifications : As per UGC norms and State Govt. order.

Desirable qualification :

- a) 70-% or above marks both in Bachelors and Masters level (or equivalent grade point)
- b) Ph.D. submission/degree with publications in SCI/IEEE/ACM journals
- c) For the post of Computer Engg. specialization, the candidate should preferably have at least one degree in Computer Sc. Engg.

Action : Personnel

- 11(b) **Resolved that** the minutes of the 36th meeting of the Tender Committee held on 1.12.2017, copy of which had been circulated in **Annexure – “L” to the agenda, be and is hereby approved.**

Action : Accounts/DO/UE

- 11(c) **Resolved that** the minutes of the 39th meeting of the Tender Committee held on 28.6.2018, copy of which had been circulated in **Annexure – “M” to the agenda, be and is hereby approved.**

Action : Accounts/DO/UE

- 11(d) **Resolved that** the minutes of the meeting of Employees Welfare Committee held on 17.1.2019, copy of which had been circulated in **Annexure – “N”, be and is hereby approved.**

Action : FO/EWU

- 11(d-1) **Ratified the** action of the Vice-Chancellor dated 25.1.2019 in approving the minutes of the meeting of the Employees Welfare Committee held on 24.1.2019, copy of which had been placed on the table, be and is hereby approved.

Action : FO/EWU

- 11(e) **Resolved that** the minutes of the 14th meeting of the Central Purchase Committee (CPC) of the University dated 14.12.2018, copy of which had been circulated in **Annexure – “O” to the agenda, be and is hereby accepted.**

Action : FO

- 12 Eligibility criteria **Resolved that as** recommended by the Faculty Council of Engg. & Tech. vide Resolution No.3 dated 18.12.2018, the eligibility criteria of 4-years UG Engg./Tech./Arch./Pharmacy courses for the session 2019-20 through WBJEE, 2nd year direct admission in the UG Engg./Tech./Arch/Pharm courses for session 2019-20 through JELET, MCA course through JECA qualified candidates for the session 2019-20, 5-year Evening degree courses in Civil, Electrical and Mechanical Engg. through JEEDEC Examination for the session 2019-20 and 4-Year UG Engg./Tech./Pharm courses under Sports Quota for the session 2019-20 , copy of which had been circulated in **Annexure – “P” to the agenda, be and is hereby accepted.**

Action : Secy.,FET

- 13 Counting of past service & transfer of EL Considered an application dated 8.5.2018 from Shri Kaustav Bakshi, Assistant Professor, Department of English, requesting to transfer his 174 days of Earned Leave to his current leave account at Jadavpur University and counting his past services at the Haldia Govt. College from 15.11.2006 to 17.4.2013 and Sanskrit College from 18.4.2013 to 16.11.2015.

Noted that Shri Bakshi Joined this University on 17.11.2015.

Noted further that prior to joining the University, he rendered service at the Haldia Govt. College from 15.11.2006 to 17.4.2013 as Lecturer in English and Sanskrit College from 18.4.2013 to 16.11.2015 as Assistant Professor. As per last service book : Earned Leave at his credit is 174 days and half pay leave 172 days.

Resolved that the previous service of Shri Kaustav Bakshi, Assistant Professor, Department of English rendered at the Haldia Govt. College from 15.11.2006 to 17.4.2013 as Lecturer and at Sanskrit College from 18.4.2013 to 16.11.2015 be reckoned with the service at Jadavpur University for retirement benefit as per the G.O. No.937-Edn(U)/1U(SKBU)-12/17 dated 28.9.2018 and his previous Earned Leave of 174 days be credited at his Leave Account at Jadavpur University.

Action : Personnel

14 List of Experts The item be deferred.

15 Admn. Committee **Resolved that** as requested by Dr. Sunita Adhikari (Nee Pramanik) , an Administrative Committee for the project entitled “Fermentative production of microbial asparaginase enzyme and its application to high temperature processed foods for acrylamide mitigation” be constituted with the following persons:

The Dean, FET – Chairman

The Head of the Dept. of FTBE

Dr. Sunita Adhikari (Nee Pramanik), PI

The Registrar

The Finance Officer

Action : Accpimts/Dr. Sunita Adhikari, PI

16 Adjustment of past advances The item be placed at the next meeting of the Council.

17. Considered the syllabus of Ph.D. Course Work of School of Media Communication & Culture duly recommended by the Faculty Council of ISLM at its meeting dated 7.1.2019, copy of which had been circulated in **Annexure – “R” to the agenda.**

Resolved that as recommended by the Faculty Council of ISLM at its meeting dated 7.1.2019, the syllabus of Ph.D Course Work of School of Media Communication & Culture, be and is hereby accepted and forwarded to the Court for final approval.

Action : Dean/Secy., Faculty Council of ISLM/Joint Registrar(SGS)/Controller of Examinations.

- 18 **Considered the as** recommendation of the Standing Committee dated 18.2.2019 regarding appointment of Full Time OSD for Finance Department, copy of which had been circulated in Annexure – “S” to the agenda.

Resolved that as recommended by the Standing Committee dated 18.2.2019, the post of Full Time OSD for Finance Department (Contractual) be filled up with the following person:

Name of the Post : Full time OSD for Finance Department
(Contractual)

Scale of Pay : Rs. 40,000/- (Consolidated)

No. Of Vacancy: One post

Biswanath Choudhury

Resolved further that the resolution be taken as confirmed.

Action : Personnel

- 18(a) **Ratified the** action of the Vice-Chancellor in approving 1(One) Contractual post in Finance Department as OSD Finance as proposed by the Finance Officer in view of scarcity of Officer in Finance Department with the consolidated pay of Rs.40,000/- initially for a period of 6 months.

Action : Personnel

- 22** **Considered** an application dated 18.2.2019 from Dr. Sujit Kumar Mandal, Associate Professor, Department of Comparative Literature, requesting for extension of leave with full pay and allowances from 27.4.2019 to 30.09.2019 for academic work at the Tokyo University of Foreign Studies, Japan.

Noted that Dr. Sujit Kr. Mandal had 43 days of CCL at his credit.

Noted also the EC Resolution No.12 dated 15.1.2018 and EC Resolution No.30 dated 16.2.2018.

Resolved that Dr. Sujit Kumar Mandal, Associate Professor, Department of Comparative Literature, be and is hereby granted Study Leave with full pay and allowances from 27.4.2019 to 30.9.2019 for continuation of his academic work at the Tokyo University of Foreign Studies, Japan.

Action : Personnel

- 23** **Considered** the note from the Personnel Section regarding absent on duty of Dr. Kaushik Sen in pursuant to the Executive Council Resolution nNo.8 dated 26/12/2018.

Resolved that a Show Cause be issued in favour of Dr. Kaushik Sen, Assistant Professor, Department of International Relations in consultation with the Retained Lawyer of the University for his long absence on duty.

Resolved further that the HoD, International Relations be requested not to allow Dr. Kaushik Sen to join his duty in the mean time.

Action : Registrar/Personnel/HoD IR

COPY OF RESOLUTION NO.1 DATED 19.02.2019 OF THE EXECUTIVE COUNCIL.

(1) The Executive Council noted the representations received from the Students Unions of the three Faculties.

(2) The Executive Council also noted the Resolution of the meeting of the Executive Council in the matter (Item No. 26 & 26(a) dated 16.2.2018) and the action already taken on it. The University is yet to receive any response from the Government.

(3) The members opined that at the present moment there is no further scope on the part of the Executive Council to intervene in the matter. Since the Executive Council is a Statutory Body, we are bound by the Legislative Act and the Order of the Government issued on behalf of the Hon'ble Governor & the Hon'ble Chancellor of the University.

Registrar.

**JADAVPUR UNIVERSITY
KOLKATA – 32**

**COPY OF RESOLUTION NO. 2(b) DATED 19.02.2019 OF THE EXECUTIVE
COUNCIL.**

2(b). Considered & noted the Memo. No 29/P.P.cell dated 13.2.2019 from the Government of West Bengal, Office of the District Magistrate & District Election Office, South 24 Parganas, PP Cell regarding submission of updated PPI and PP2 pro-forma in connection with preparation of prospective data base for forthcoming Parliament General Election,2019, copy of which had been circulated in **Annexure – “A-1” to the agenda.**

Noted also the letter No. 4G4/INST/2009/EPS dated 16th February,2010 from the Election Commission of India wherein it had been mentioned that Group A or equivalent Senior Officers, including teaching staff of Universities, colleges etc. should not be drafted for ‘Polling duties’ in polling station premises without specific reasons to be recorded in writing by the District Election Officer, where such appointments become unavoidable.

Resolved that the Administration be requested to provide the list of Non-Teaching Staff of the University to the Government of West Bengal, Office of the District Magistrate & District Election Officer, South 24 Parganas, PP Cell in connection with preparation of prospective database for forthcoming Parliament General Election 2019.

Registrar.

Action : Registrar.

**JADAVPUR UNIVERSITY
KOLKATA – 32**

**COPY OF RESOLUTION NO. 18 DATED 19.02.2019 OF THE EXECUTIVE
COUNCIL.**

18. Considered the as recommendation of the Standing Committee dated 18.2.2019 regarding appointment of Full Time OSD for Finance Department, copy of which had been circulated in Annexure – “S” to the agenda.

Resolved that as recommended by the Standing Committee dated 18.2.2019, the post of Full Time OSD for Finance Department (Contractual) be filled up with the following person:

Name of the Post : Full time OSD for Finance Department
(Contractual)

Scale of Pay : Rs. 40,000/- (Consolidated)

Nu. Of Vacancy: One post

Biswanath Choudhury

Resolved further that the resolution be taken as confirmed.

Registrar.

Action to : Personnel

**JADAVPUR UNIVERSITY
KOLKATA – 32**

**COPY OF RESOLUTION NO. 5, 5(A), 5(B), 5(C), 5(D) & 5(E) DATED 19.02.2019
OF THE EXECUTIVE COUNCIL.**

5. Resolved that the service of Dr. Joydeb Bhaumik, Associate Professor, Department of ETC, be and is hereby confirmed with effect from 23.11.2017, the date of his joining at this University with the PB-4 in the scale of pay of Rs.37400-67000/- with AGP of Rs.9000/- provided that as per EC Res. No.4(a) dated 21.11.2001 confirmation letter be issued with the condition that the CPF benefit would be extended to him temporarily till GPF Scheme is introduced in our University and a declaration be

obtained in this respect that he would refund the contributory part immediately after introduction of GPF, which is compulsory.

5(A). Resolved that the service of Sri Indrajit Roy, Junior Assistant cum Typist, Office of the Audit Officer, be and is hereby confirmed with effect from 5.12.2017, the date of his joining at this University, with the PB-2 in the scale of pay of Rs.7200-25400/- + GP of Rs. 3300/- provided that as per EC Res. No.4(a) dated 21.11.2001 confirmation letter be issued with the condition that the CPF benefit would be extended to him temporarily till GPF Scheme is introduced in our University and a declaration be obtained in this respect that he would refund the contributory part immediately after introduction of GPF, which is compulsory.

5(B). Resolved that the service of Sri Anupam Barua, Junior Assistant cum Typist, Research Section, be and is hereby confirmed with effect from 1.12.2017 i.e. from the date of his joining at this University, with the PB-2 in the scale of pay of Rs.7200-25400/- + GP of Rs. 3300/- provided that as per EC Res. No.4(a) dated 21.11.2001 confirmation letter be issued with the condition that the CPF benefit would be extended to him temporarily till GPF Scheme is introduced in our University and a declaration be obtained in this respect that he would refund the contributory part immediately after introduction of GPF, which is compulsory.

5(C). Resolved that the service of Smt. Anita Tudu, Assistant Librarian Grade-II, Central Library, be and is hereby confirmed with effect from 1.12.2017 i.e. from the date of her joining at this University, with the PB-3 in the scale of pay of Rs.9000-28300/- + GP of Rs. 4400/- provided that as per EC Res. No.4(a) dated 21.11.2001 confirmation letter be issued with the condition that the CPF benefit would be extended to her temporarily till GPF Scheme is introduced in our University and a declaration be obtained in this respect that she would refund the contributory part immediately after introduction of GPF, which is compulsory.

5(D). Resolved that the service of Sri Ranbir Singh, Technical Assistant Grade-II, be and is hereby confirmed with effect from 1.12.2017, the date on which he joined at this University, with the PB-3 in the scale of pay of Rs.9000-28300/- + GP of Rs. 4400/- provided that as per EC Res. No.4(a) dated 21.11.2001 confirmation letter be issued with the condition that the CPF benefit would be extended to him temporarily till GPF Scheme is introduced in our University and a declaration be obtained in this respect that he would refund the contributory part immediately after introduction of GPF, which is compulsory.

5(E). Resolved that the service of Tohida Rehman, Assistant Professor, Department of Information Technology, be and is hereby confirmed with effect from 21.2.2018 i.e. from the date of his joining at this University, in the PB-3 (Rs.15600-39100/-) with the BP of Rs.17,610/- + GP of Rs.6000/- provided that as per EC Res. No.4(a) dated 21.11.2001 confirmation letter be issued with the condition that the CPF benefit would be extended to him temporarily till GPF Scheme is introduced in our University and a declaration be obtained in this respect that he would refund the contributory part immediately after introduction of GPF, which is compulsory.

Registrar

Action : Personnel

**JADAVPUR UNIVERSITY
KOLKATA – 32**

**COPY OF RESOLUTION NO. 11 & 11(a) DATED 19.02.2019 OF THE
EXECUTIVE COUNCIL.**

11. Considered the Resolution No.10 dated 18.12.2018 of the Faculty Council of Engg. & Tech., reading as follows:

“It was discussed and resolved that 17 (seventeen) vacant positions of the Faculty members in the Dept. of Pharm. Tech. JU should be filled up immediately as per the categories mentioned in the following table.

Sanctioned Faculty Positions As per base posts		Present situation as per open selection and not promotion	Actual Vacancies
a)Professor	08	03	05
b)Associate Professor (Previous Reader)	07	03	04
c) Assistant Professor (Previous Lecturer)	16	08	08

The eligibility and qualifications of the candidates should be as per the ‘Minimum qualification for Teachers in Pharmacy Institutions Regulations, 2014’, vide The Gazette Notification No. 325, New Delhi, November 12,2014 as prescribed by Pharmacy Council of India.”

Resolved that the following vacant posts in the Department of Pharm. Technology be advertised immediately as per the norms of the University:

Sanctioned Faculty Positions As per base posts		Present situation as per open selection and not promotion	Actual Vacancies
a)Professor	08	03	05
b)Associate Professor (Previous Reader)	07	03	04
c) Assistant Professor (Previous Lecturer)	16	08	08

Resolved further that the minimum qualification of the candidates be followed as per the UGC and State Government norms.

Action : Personnel

11(a). Considering the enhancement of age of retirements of teachers from 62 to 65, **it was resolved** that all the vacant posts of Professors of all Faculties which have already been advertised will be re-advertised as per the existing norms of the University.

Resolved further that those who have already applied for the posts of Professors are required to submit application form with updated information without any application fees.

Registrar.

Action to : Personnel

BINAY SINGH
9831721629

GORACHAND MISSHRA
8240130070

APURBA DAS
7980987834

GOPAL ROY
9883727411

SUBIR BHATTACHARYYA
8420728765

CHITTYA RANJAN BHATTACHARYYA
8013733370

SUKLA KHALI
8017185741

JADAVPUR UNIVERSITY
KOLKATA – 32
COPY OF RESOLUTION NO. 2(a) DATED 19.2.2019 OF THE EXECUTIVE
COUNCIL.

2(a). Considered the following decisions in regard to continuation of Plan for E-Governance Activity under UPE-II duly forwarded by the Chief Coordinator, UPE-II:

1. Implementation of pending activities to be completed by December 31, 2018 as identified by respective office heads by November 31, 2018
2. Allocation of TEQIP304 and 305 for E-Governance Cell for housing the corresponding equipment and seating of personnel developing e-governance modules involving confidentiality like linking personal records.
3. Requesting BoS of all departments under science faculty to review their decision of participating in the development of JUMS following the elaboration by Coordinator CDC-JU and Chief Coordinator UPE Phase II to the faculty members in an open meeting about
 - a. the objectives of JUMS
 - b. security aspects like having the JUMS servers behind JU firewall with hardened OS, encryption of password and any other submitted data along with scope of further strengthening the submission through sending OTP to the registered mobile number.
 - c. The EC decision to perform security auditing by a certifying authority once the system is developed to a reasonable extent, university policies on security and IT are framed and the twin-server based recovery system is installed in TEQIP building parallel to the one presently at INFU
 - d. Important features of the modules being developed through a demonstration session.
 - e. Agreeing to the requests of the participants in making the notices, circulars, pay slip, pay certificate, Form 16 and some such matters on a separate server accessible beyond campus in the manner students interact from beyond the campus with a separate server following which relevant data are pulled to JUMS server.
4. Verification and handing over the software from January 2019 to March 2019 to a technical team to be constituted in EC that may comprise of University teachers in

- CDC-JU, one faculty member nominated by CSE BOS, one faculty member nominated by IT BoS and one faculty member nominated by EC.
5. Separate training by CDC-JU arranged with discussion with each member of the Administrative team comprised of Principal Secretary and each Faculty office, Controller of Examination, Finance Officer and Joint Registrar in charge of MR Section given in January and February 2019 on the use of the modules developed up to December 2018.
 6. Requesting EC to set an E-Government Cell directly under University administration for continuation of e-governance activities beyond UPE-II for achieving a very effective and transparent e-governance system along with exploring the possibility of revenue generation.
 7. Conducting an exit meeting of Technical team, Administrative team and CDC-JU by Chief and Joint Coordinators of UPE-Phase II in March 2019 to form the recommendation to be submitted in EC for the continuation phase work plan for ensuring smooth handshaking between the development team of CDC-JU and an E-Governance Cell that the University may decide to set up
 8. Requesting University for funding Rs. 64 lakh for Year 2019-2020 to complete the system development (developing three modules on Personnel Management, Stores and Purchase and R&D Project Management from scratch and adding evolving sub-modules on Examination Management, Finance, Ph.D. Management and Placement) along with preparing the allotted space of TEQIP304 and TEQIP305 for the cell as per the following break-up; Salary of 9 developers Rs. 59,16,000/-, contingency Rs. 24,000/-, Consumables Rs.20,000/-, Capital expenses Rs.4,40,000/- (9 No PCs, 1 No. Laser Jet MFP, 1 No 24-port switch).
 9. Requesting University to maintain on a regular basis and upgrade the system to meet the changing needs of the University by having a budgetary allocation from April 2020 onwards of Rs.43.6 lakh per year [1 JUMS Manager @Rs.80000/- p.m. 1 JUMS Assistant Manager @Rs.70000/- p.m. 4 developers @Rs.45000/- p.m. (1 Database Manager, 1 Application Manager, 1 Documentation Manager and 1 Report Manager) and Contingency Rs. 4 lakh pa].

Resolved that –

- i) the above decisions under SL. No.1,2,3,4,5 & 7 duly forwarded by the Chief Coordinator, UPE-II in regard to continuation of plan for E-Governance under UPE-II, be and is hereby noted;;
- ii) a Committee be constituted with the following members to look into the matter (1) setting up of an E-Governance Cell (2) funding of Rs. 64 lakh for year 2019-2020 to complete the system development & (3) a budgetary allocation from April 2020 onwards of Rs. 43.6 lakhs per year with a request to submit a report within 31st March,2019 for consideration of the Executive Council:

Pro-Vice-Chancellor – Chairman
 Head, Department of IT
 Head, Department of Computer Sc. & Engg.

Finance Officer
External Experts to be nominated by the Committee
Registrar – Convener.

Registrar.

Action to :: Registrar

To approve the List of Experts for recruitment/promotion of Faculty members of the Department of Pharm. Tech. duly recommended by the FET vide Resolution No.5 dated 18.12.2018, copy of which has been circulated in **Annexure – “Q”**

To consider a letter dated 4.12.2018 from Prof. Avijit Kar, Ex. Professor of CSE Department, requesting to adjust his past advance of Rs.30,000/- taken by him in 1998 for a project.

Note from Accounts Section

Rs.30,000/- is still lying as unadjusted advance as per our records, in support of your notes I am submitting the relevant papers of advance to your notice.