

JADAVPUR UNIVERSITY
KOLKATA – 32

Annexure-A

Draft Minutes of the 22nd meeting of 9th Executive Council, constituted for the period of 2016-2020 in terms of the West Bengal University Laws (Amendment) Act, 2011, held on the 15th & 16th of January, 2018 at 4-00 p.m. in the Committee Room No. 1 of the University.

MEMBERS PRESENT

Prof. Suranjan Das, Vice-Chancellor – in the Chair
Prof. Pradip Kumar Ghosh, Pro-Vice-Chancellor
Sri Manojit Mandal, Nominee of Chairman of west Bengal State Council of Higher Education Department
Prof. Subhasis Biswas, Dean, Faculty Council of Arts
Prof. Chiranjib Bhattacharjee, Dean, Faculty Council of Engg. & Tech.
Prof. Subrata Nath Koner, Dean, Faculty Council of Science
Prof. Udayan Bhattacharya, HoD, Lib. & Inf. Sc.
Prof. Pravash Chandrea Chakraborti, HoD Met. & Mat. Engg.
Dr. Gopal Chandra Saha, HoD, Physical Education
Prof. Debasish Lohar, HoD, Physics
Prof. Amitava Datta, HoD Power Engineering
Prof. Arunanshu Sekhar Kuar, HoD Production Engg.

At the outset of the meeting, the members of the Council observed one minutes' silence to pay homage to the following persons:

Prof. P. Som – Ex. Dean & former Teacher of this University
Prof. Debasis Patitunda, Ex Teacher of this University
Samiran Mitra, Teacher of Chemistry Department, JU

The Vice-Chancellor welcomes the new member Prof. Debasish Lohar, HoD Physics.

After that with due permission from the Chairman, the SBTSBS, Staff of the Centre for disability Studies and Rehabilitation, AFSU, FETSU, SFSU, SFI, Local Committee gave their deputation one by one in support of their demand.

1 Confirmation Resolved that the minutes of the 21st meeting of the 9th Executive Council held on 27.12.2017 at 2-00 p.m. in the Committee Room No. I of the University, copy of which had been circulated in Annexure-“A” to the agenda, be and is hereby confirmed.

- 2 Representation of students unions
- The Executive Council in its meeting dated 15.1.2018 and 16.1.2018 agreed to form a Forum of Stakeholders of the University and convene a meeting to discuss the implications of the concerned State Government Act and Notification. The Forum will consist of three members from each student union, two members from each of the other organizations of the students, and associations/unions representing teachers, research scholars, officers and non-teaching staff. The EC agrees to act as facilitator and send to the Government the resolution of the meeting of the Forum for perusal and consideration. EC will also request the Government to convene a meeting with the representatives of the Forum.

EC resolves to extend the tenure of the present students' unions beyond 31st January 2018 for a period as deemed necessary.

Action : Registrar/doS

- 3 Action of the VC
- Ratified the action of the Vice-Chancellor dated 21.12.2017 in sanctioning Child Care Leave in favour of Mrs. Barnali Mukherjee, Secretary to the VC, Office of the VC for 79 days from 3.1.2018 to 21.3.2018 to guide her child who is going to appear to the School Final Examination on March 2018.

Action : Personnel

- 3(a)
- Ratified the action of the Vice-Chancellor dated 20.12.2017 in sanctioning Child Care Leave in favour of Smt. Anita Tudy, Assistant Librarian Grade-II for 57 days from 1.3.2018 to 28.2.2018.

Action : Personnel

- 3(b)
- Ratified the action of the Vice-Chancellor dated 22.12.2017 in sanctioning Earned Leave in favour of Mrs. Mahasweta Mandal, Assistwant Professor, Printing Engg. Department for 11 days from 11.12.2017 to 21.12.2017 and rest 8 days from 22.12.2017 to 29.12.2017 as Extra-ordinary leave without pay.

Action : Personnel

- 3(c)
- Ratified the action of the Vice-Chancellor dated 9.1.2018 in permitting Shri Shiladitya Chatterjee, Accounts Officer for undertaking a project related to 'pattern of fund received and expenditure incurred at State-Aided Universities' for a MBA course in distance education mode from IGNOU without hampering official works and responsibilities.

Action : Personnel

- 4 Note of the Registrar Considered a note from the Registrar for opening a Medicine Shop inside J.U. campus, copy of which had been circulated in Annexure – “B” to the agenda.
- Resolved that** the note of the Registrar for opening a Medicine Shop inside JU campus, copy of which had been circulated in Annexure – “B” to the agenda, be and is hereby approved.
- Action : Registrar
- 4(a) Considered a note from the Registrar regarding sale of House at 353-A, Keyatala Road, copy of which had been circulated in Annexure – “C” to the agenda.
- Resolved that –**
- i) the note of the Registrar regarding sale of House at Keyatala road, copy of which had been circulated in Annexure – “C” to the agenda, be and is hereby accepted.
- ii) a Committee be constituted with the following persons to implement the matter in regard to sale of House at Keyatala Road :
- Pro-Vice-Chancellor
Registrar
Finance Officer
- Action : Registrar.**
- 5 Use of space at Tech. Bhawan Considered the minutes of the meeting dated 7.11.2017 regarding utilization of space in Technology Bhawan, copy of which had been circulated in Annexure – “D” to the agenda.
- Resolved that the** minutes of the meeting dated 7.11.2017 regarding utilization of space in Technology Bhawan, copy of which had been circulated in Annexure – “D” to the agenda, be and is hereby accepted.
- Action : Dean, FET/Registrar/University Engineer
- 6 Minutes/ Resolution **Resolved that** the minutes of the meeting of the JU Research Grant Committee held on 27.11.2017, copy of which had been circulated in Annexure – “E” to the agenda , be and is hereby approved.
- Action : Joint Registrar(SGS)/Accounts

6(a)

Resolved that as recommended by the FET vide Resolution No. 2 dated 14.12.2017, the advertisement be made with the following essential & desirable qualification for 1(One) post of Assistant Professor and 4(four) Post of Associate Professor (3 post under Open category and 1 post under Reserved (ST) category) in the Department of Metallurgical & Material Engg as approved by its BOS meeting held on 1.9.2017:

Post : Assistant Professor

No. of Post : 1 (One) Open category

Qualification and Experience: As per UGC guidelines/WB Govt. rules.

Essential : ME/M.Tech. in Metallurgical and/or Material Engg. preceded by four year degree course either in Metallurgical and/or Material, Mechanical, Production Engineering.

Post : Associate Professor

No. of Post : 3 (three) Open category

1(One) Reserve (ST) category

Qualification and Experience : As per UGC guidelines/WB Govt. Rules.

Essential : Ph.D. in Engineering/Tech. proceeded by Four-Year BE/B.Tech. Degree in Metallurgical and/or Materials Engineering and 8(Eight) years experience in Teaching/Research and/or Industry.

Specialization : 1. Under Open Category one post in each of the following specialization:

- i) Extractive Metallurgy
- ii) Mechanical Metallurgy
- iii) Physical Metallurgy.

2. Open (No specialization) under Reserved Category.”

Action : Personnel

6(b)

Resolved that as recommended by the FET vide Resolution No. 3 dated 14.12.2017, advertisement be made with the following essential & desirable qualifications for 1(One) post of Professor, 1(One) post of Associate Professor and 2(Two) post of Assistant Professor in the Department of Architecture :

Post : Professor

No. of Post : 1 (One)

Essential :

- a) a Ph.D. degree with First Class or equivalent at Bachelor's or Master's Degree in Architecture or allied field.
- b) Other criteria as per latest UGC regulation, Council of Architecture (CoA) norms and Govt. of West Bengal G.O.

Desirable :

- a) Published work such as research papers, patents filed/obtained books, and /or technical reports
- b) Experience of guiding Ph.D./Post Graduate /Research students or supervising R&D Projects in Industry.
- c) Contribution to educational innovation, design of new curricula and courses and use of modern technology in teaching learning process.

Specialization : Architecture/Planning/allied subjects.

Post : Associate Professor

No. of Post : 1 (One)

Essential :

- a) A Ph.D. degree with First Class or equivalent at Bachelor's or Master's Degree in Architecture or allied field.
- b) Other criteria as per latest UGC regulation, Council of Architecture (CoA) norms and Govt. of West Bengal G.O.

Desirable :

- a) Published work such as research papers, filed/obtained, books and/or technical reports.
- b) Experience of guiding Ph.D./Post Graduate /Research students or supervising R&D Projects in Industry
- c) Contribution to educational innovation, design of new curricula and courses and use of modern technology in teaching learning process.

Specialization :

Architecture/Planning/allied subjects.

Post : Assistant Professor

No. of post : 2 (Two)

Essential :

- a) Master's degree with First Class or equivalent at Bachelor's or Master's Degree in Architecture or allied field.
- b) Other criteria as per latest UGC regulations, Council of

Architecture (CoA) norms and Govt. of West Bengal G.O.

Desirable :

- a) Published work such as research papers, patents filed/obtained, books and / or technical reports.
- b) Teaching/Research/Professional experience in reputed organization

Specialization : Architecture/Planning/allied subjects."

Action : Personnel

6(c)

Resolved that as recommended by the FET vide Resolution No. 4 dated 14.12.2017 , advertisement be made with the following essential & desirable qualifications for 3(three) post of Assistant Professor, 2(Two) post of Associate Professor and 2(Two) post of Professor in the Department of FTBE :

Post : Assistant Professor

No. of post : 3 (Three)

Qualification : As per UGC norms/WB Govt. Rules.

Essential :

Basic degree in Food Technology & Biochemical Engineering

Desirable :

Ph.D. degree with publication in referred journal.

Post : Associate Professor

No. of Post : 2 (Two)

Qualification : As per UGC norms/WB Govt. Rules.

Essential : Basic degree in Food Technology & Biochemical Engineering.

Desirable :

- i) Experience in setting up laboratory
- ii) Experience in guiding PG/Research students or supervising R&D projects of Industry.
- iii) Published work such as research papers, patents filed/obtained, book/book chapter, technical reports.
- iv) Experience on educational innovation design of new curricula and courses.

Specialization : Food Technology & Biochemical Engineering / Food Technology / Biochemical Engineering.

Post : Professor

No. of post : 2 (Two)

Qualification : As per UGC norms/WB Govt. rules.

Essential : Basic degree in Food Technology & Biochemical Engineering.

Desirable :

- i) Research guidance at doctoral level.
- ii) Significant contribution in the field of specialization
- iii) Experience on educational innovation design of new curricula and courses, use of modern technology in teaching learning process

Specialization : Food Technology & Biochemical Engineering/Food Technology/Biochemical Engineering. “

Action : Personnel

6(d)

Resolved that as recommended by the FET vide Resolution no. 5 dated 14.12.2017 , the advertisement be made that the following essential and desirable qualifications for 3(Three) post of Associate Professors in the Department of Civil Engg. :

Post : Associate Professor

No. of Post : 1 (One)

Qualification : As per UGC norms/WB Govt. rules.

Specialization : soil Mechanics & Foundation Engg./Geotechnical Engg./Transportation Engg./Water Resource Engg.

Desirable Qualification:

- i) Graduation in Civil Engineering
- ii) Adequate teaching/equivalent industrial/equivalent R&D experience in the relevant field of specialization.

Post : Associate Professor

No. of post : 2 (Two)

Qualification : As per UGC norms/WB govt. Rules.

Specialization : Environmental Engineering

Desirable qualification for Post 1:

- i) Graduation in Civil Engineering
- ii) At least 5 years of research experience in the field of Solid and Electronic Waste Management including environmental modeling and behavioral analysis. The experience of guiding at least two Master’s degree projects in the relevant field is necessary. Guidance of Ph.D. level is preferred.

Desirable qualification for Post 2:

- i) Graduation in Civil Engineering
- ii) At least 5 years of research experience in the Air Pollution Control and Modeling/Environmental Impact Assessment/Renewable and Green energy Project/Fife Cycle Assessment/Carbon Credit and Modeling Aspect. The experience of guiding at least two Master’s degree projects in the relevant field is necessary. Guidance of Ph.D. level is preferred.”

Action : Personnel

- 6(c) Resolved that the minutes of the meeting for reviewing the accommodation facility of Salt Lake Campus Women Hostel at Academic Staff College Guest House held on 14.12.2017, copy of which had been circulated in Annexure-"G" to the agenda, be and is hereby approved.
- Action : Dean of Students/director, UGC-HRDC**
- 7 Expert List Resolved that as recommended the by FET vide Resolution No. 6 dated 14.12.2017, the List of Experts for the selection/CAS of faculty members at various stages in the IEE , copy of which had been circulated in Annexure – "F" to the agenda, be and is hereby approved.
- Action : Personnel**
- 8 Counting of previous service Considered an application dated 15.12.2017 from Dr. Asim Kumar Karmakar, Assistant Professor (Stage-3), Department of Economics, requesting for counting his past services from 26.3.1981 to 4.5.2005 at various Department of Govt. of West Bengal as LDA, UDA & Head Assistant.
- Noted the detailed observation of the Personnel Section in this connection.
- Resolved that** the matter be placed at the next meeting of the Council along with a note from the Finance Officer.
- Action : FO**
- 8(a) Considered an application dated 2.11.2017 form Dr. Kalyan Kumar Mukherjea, Former Professor of Chemistry, requesting for counting his past service from 5.7.1994 to 21.9.2000 served at Fakir Chand College as Reader.
- Noted that Dr. Mukherjea joined this University as Reader on 22.9.2000 & retired as Professor on 28.2.2017 (62 years). Before joining this University he served as Reader in Fakir Chand College for a period of six years two months sixteen days from 5.7.1994 to 21.9.2000.
- Resolved that** the previous service rendered by Dr. Kalyan Kr. Mukherjee at Fakir Chand College from 5.7.1994 to 21.9.2000 prior to joining this University be reckoned as qualifying service.
- Action : Personnel**

- 9 Circulation of notice/circulars to the disabled students. Considered a letter dated 1.12.2017 from the Joint Coordinator, Centre for Disability Studies and Rehabilitation, requesting to take necessary action to circulate the University notices/circulars to the disabled students, copy of which had been circulated in **Annexure – “H” to the agenda.**
- Resolved that** the matter be referred to the Academic Committee of the Centre for Disability Studies and Rehabilitation for consideration.
- Action : Coordinator ,CDS&R
- 10 Extension of service Considered a letter dated 21.12.2017 from the Director, School of Languages & Linguistics, requesting for extension of service of Smt. Momata Das as a Technical Assistant for a further period of six months w.e.f. 1.1.2018 on the existing terms and conditions.
- Resolved that the contractual service of Smt. Momata Das, Technical Assistant, School of Languages & Linguistics, be and is hereby extended for a further period of six month with effect from 1.1.2018 on the existing terms and conditions.**
- Action : Administrative Office .
- 11 RGNF fellowship Considered a letter dated 7.11.2017 from the Director, School of Languages and Linguistics, requesting for awarding the Rajiv Gandhi National Fellowship to the following three candidates as supernumerary basis in the School of Languages and Linguistics according to the RGNF regulation of UGC:
1. Sankar Ram Barman
 2. Pijus Kanti Gayen
 3. Abhijit Maullick.
- Resolved that** as requested by the Director, School of Languages and Linguistics, the following three candidates be awarded the Rajiv Gandhi National Fellowship on supernumerary basis in the School of Languages and Linguistics according to the RGNF regulation of UGC:
1. Sankar Ram Barman
 2. Pijus Kanti Gayen
 3. Abhijit Maullick.
- Action : Director, School of Languages and Linguistics

- 12 Study Leave Considered the letter dated 5.1.2018 from Dr. Sujit Kumar Mandal, Associate Professor, Department of Comparative Literature, requesting for grant of Study Leave for 90 days from 2.4.2018 to 30.6.2018 and Earned Leave for 300 days from 1.6.2018 to 26.4.2019 for academic work at the Tokya University of foreign Studies, Japan.

Resolved that Dr. Sujit Kumar Mondal, Associate Professor, Department of Comparative Literature, be and is hereby granted Study Leave for 90 days from 2.4.2018 to 30.6.2018 with full pay and allowances as per rules of the University and Earned Leave for 300 days from 1.7.2018 to 26.4.2019 for enabling him to pursue academic work at the Tokyo University of foreign Studies, Japan.

Action : Personnel

- 13 Considered the Inspection Report on the audit of transaction of Jadavpur University for the period 1.4.2015 to 31.3.2016 duly forwarded by the Office of the Principal Accountant General (General & Social sector Audit), West Bengal, Local Audit Department, copy of which had been circulated in **Annexure – “I” to the agenda.**

Resolved that the matter be placed at a subsequent meeting of the Council along with a report from the Finance Officer.

Action : FO

- 14 Considered a letter dated 27.12.2017 from the Director, School of Cognitive Science, requesting to permit Mr. Kutubuddin Sheikh, Maulana Azad National Fellow and a Net qualified candidate under OBC category and Mr. Chironjit Pramanik, Rajiv Gandhi National Fellow under SC category to pursue Ph.D. programme in Cognitive Science and provide them with an opportunity to excel in their area of specialization.

Resolved that as requested by the Director, School of Cognitive Sc. Mr. Kutubuddin Sheikh, Maulana Azad National Fellow & a Net qualified candidate under OBC category and Mr. Chironjit Pramanik, Rajiv Gandhi National Fellow under SC category, be and is hereby permitted to pursue Ph.D. program in Cognitive Science and provide them with an opportunity to excel in their area of specialization.

Action : Director, School of Cognitive Sc.

15

Considered a note dated 27.12.2017 of the Principal Secretary, FET, suggesting to impose late fine as a penalty for the Ph.D. students who are not paid Ph.D. fee according to semiannual installments, copy of which had been circulated in **Annexure – “J” to the agenda.**

Resolved that the matter be referred to the Research Advisory Committee for consideration.

Action : Secy.,FET

16

Considered an application from Smt. Sarbani Goswami who got registered on 10.6.2010, seeking permission for last and final three months extension to submit her thesis after expiry of special six months extension.

Noted the Doctorate Committee Resolution No. 11 dated 20.12.2017 in this regard.

Resolved that the validity of registration for Ph.D. (Arts) Degree of Smt. Sarbani Goswami be extended by last and final three months with effect from 10.12.2017 and the registration shall be cancelled automatically thereafter, if thesis not submitted on or before 10.3.2018.

Action : Secy.,Faculty Council of Arts.

18. The Executive Council unanimously condemn the defacement of the picture of Hon'ble Chief Minister in the campus and resolved that a Committee be constituted with the following persons to enquire into the incidents:

Prof. Provash Chandra Chakraborty – Chairman
 Prof. Udayan Bhattacharyya
 Prof. Debasish Lohar

Action : Prof. Provash Chandra Chakraborty

19. **On the** basis of the representation of the Forum for Students Disabilities, the Executive Council authorized the Vice-Chancellor to consider formation of an Enquiry Committee, preferably consisting of a Hon'ble Retired Justice of Calcutta High Court and a representative of Disability Commission, Govt. of West Bengal after meeting with the Academic Committee for the Centre for Studies and Rehabilitation of the Differently Abled Persons

Action : Registrar.

20. **On the** basis of representation of the Students, it was resolved that a Committee consisting of Four Deans be constituted to prepare a plan for the establishment of a Centre for disabled students as per the Rights of Persons with Disability Act, 2016.

Action : Registrar.

GG