

**Draft Minutes of an emergency Executive Council meeting, held at 3:00 pm on 13 November 2021,  
via Google Meet**

**Agendum:**

To finalise the reopening programme of the campus

1. The meeting was chaired by the Honourable Vice-Chancellor, Professor Suranjan Das.
2. Deputations were given by the Science Faculty Students' Union (SFSU) and Faculty of Engineering & Technology Students' Union (FETSU). Members present were of the opinion that the mode of presenting their demands by the FETSU was derogatory towards EC members, including the Honourable Vice-Chancellor, and expressed the opinion that the sanctity and decorum of a body like the EC must be maintained by all
3. EC members, however, felt that the Faculty of Engineering & Technology (FET) ~~should~~ <sup>could</sup> have involved student representatives in the meeting where the modus operandi was decided upon for resuming offline classes.
4. EC members felt that the University needs to ensure student participation in meetings of policy framing bodies where student issues are involved.
5. All efforts will be made to make available hostel rooms for students who are *not* boarders of hostels but who need to come to the University for urgent/emergency work, and who bring relevant documents with them.
6. Hostel rooms will be allotted on a priority basis for all physically disabled students, irrespective of the date of resumption of *their* off-line classes.
7. Departments will be requested to finish all evening classes by 8:30 pm. In consultation with the police passes will be arranged for those who may require them to travel back home after such classes, since the 11:00 pm curfew is still in force.
8. All MPhil/PhD classes will take place in offline mode from 16 November 2021, across all four Faculties. All Research Scholars will be able to come to campus in connection with their research.
9. Regarding the resumption of offline (in-person) UG and PG classes, the following was resolved, as stated Faculty-wise below.

**For the Faculty of Arts**

As decided after consultations with students, the schedule for resuming in-person classes is as follows.

Sl.	Department	Classes which will start offline (unless otherwise stated, classes begin from 16 November 2021)	Mode	Remarks
1.	Bengali	UG II + PG II: Roster to be followed	Blended	Only those who have received both doses of vaccine will be allowed to come
2.	Comparative Literature	UG II; PG I from 22 November	Blended	

3.	Economics	Offline classes for all years will commence from even semesters starting January 2022	Online for now	
4.	Education	To be decided after consulting students		
5.	English	UG II and PG II. UG I and PG I from end December, after reviewing situation.	Blended	Most batches are 90% vaccinated
6.	Film Studies	PG I	Blended	
7.	History	UG III and PGII	Blended	
8.	International Relations	UG III and PG II. Classes for other batches to commence after 10 days, after reviewing situation.	Blended	
9.	Linguistics	PGII; PG I to start later, after reviewing situation.		
10.	Library Science	B.Lisc from 22 November	Blended	
11.	Philosophy	UG II and PG I	Blended	
12.	Physical Education	UG Final year PG Final year		
13.	Sanskrit	UG III and PG II	Blended	
14.	Sociology	PG I; UG I (to commence from 1 December 2021)		

#### **For the Faculty of Science**

As decided after consultations with students, the schedule for resuming in-person classes is as follows.

Sl.	Department	Classes which will start offline (unless otherwise stated, classes begin from 16 November 2021)	Remarks
1.	Chemistry	UG II, PG I, PG II (Evening)	Teachers want to start classes for PG II (Day) and PG III (Evening) in offline mode; however, students have expressed their difficulties in doing so. EC appreciated the point made by the teachers, from an academic perspective, but requested the department to defer the decision to start such classes to a later date, after discussions with students.
2.	Geography	UG II, PG I; PG II from 01.12.2021	
3.	Geological Sciences	UG II, PG I	
4.	Instrumentation Science	PG I	
5.	Life Science & Biotechnology	PG I, PG II	
6.	Mathematics	UG II, PG I	
7.	Physics	UG II, PG I; MSc (Electronics) PG I, PG II	

### **For the Faculty of Engineering & Technology**

- (i) For all Departments, PG II and PG III (Day and Evening) offline classes to start from 16 November 2021.
- (ii) For all Departments, PG I to begin offline classes from 29 November 2021, after reviewing the situation.
- (iii) Students (starting with UG II) will be given hands-on laboratory experience. However, lab attendance will not be made mandatory, and these classes will not count towards semester evaluation. Departments are given autonomy for the scheduling of such classes.
- (iv) Regarding offline classes for UG students, a meeting of all Heads of the Departments of FET with FETSU representatives will be convened on 17 November 2021 to discuss the modalities of reopening of UG classes.

### **For the Faculty of Interdisciplinary Studies, Law, and Management (FISLM)**

As decided after consultations with students, the schedule for resuming in-person classes is as follows.

- (i) PG II & PG III (Engg./Tech., Day and Evening) will begin offline classes from 16 November 2021.
- (ii) PG I (Engg./Tech.) will begin offline classes from 29 November 2021, after reviewing the situation.
- (iii) MA (J & MC) under DACEE, Semester 3 will begin offline classes from December 2021 and PG Diploma Lab Practical will also begin offline from December 2021.
- (iv) MA (Linguistics) 2nd Year will begin offline classes from 16 November 2021.
- (v) All other PG/Diploma/Certificate classes will begin offline in next phase after due consideration of the situation arising out of 1st phase reopening of campus and resumption of in-person classes.

### **10. Resolutions concerning health preparedness for resumption of offline classes**

The Memo and Advisory of the Government of West Bengal of 28 October 2021 will be followed where health protocols are concerned.

As a general principle, as per the GoWB Advisory, any student who is feeling unwell will be discouraged from coming to university. The same will apply to teachers, officers, and non-teaching staff members.

There will be provision for thermal screening at Gates Nos. 1, 2, 3, and 4.

Sanitization is going on in both campuses of the University. The KMC will assist in this matter, as reported by the Registrar.

Notices, posters, banners, etc. are being put up, as per GoWB Advisory, in both campuses, under the supervision of the Dean of Students, with the assistance of NSS members.

In addition, given that some students may feel unwell after coming to campus, or in their hostels, the following matters were discussed and decided upon, as follows.

1. Duty Roster for doctors: to be prepared by Dr. Mitali Deb, Medical Superintendent, JU.
2. Provision for Covid-19 ambulances: since the cost of renting a Covid-19 ambulance is prohibitively expensive (in the range of Rs. 10,000/- per day per ambulance), it was decided that hospitals, or the Jadavpur Byabsayee Samity, will be contacted to keep ambulances on standby.

3. For students who may feel unwell, the regular University ambulance will be used to take them to the Temporary Observation Rooms (see below). Sri Apurba Das, Senior Superintendent, Estate Section (mobile: 9433885884) must be contacted by anyone who may require such a service.

4. Temporary Observation Rooms: One temporary observation room, for students who may feel unwell, will be set up in the Amenity Centre for male students, and one in the Ladies' Hostel in the main campus for female students. There will also be two Observation Rooms (one each for male and female students) in the Salt Lake campus.

5. Isolation Rooms are to be set up in the University Guest House.

6. KPC Hospital has already been contacted and alerted to the fact that that students with Covid-19 symptoms may be shifted there. Similar arrangements are being finalized for students of Salt Lake campus. For such shifting, Covid-19 ambulances will be contacted (see 2. above).

7. Protocol to be followed in case any student feels unwell during regular University hours: The Medical Superintendent to be contacted and the student taken to the University Health Centre. Dr Mitali Deb (or any other doctor on duty) will examine the student and may ask her/him to be taken to the Observation Room (see 4. above). The student may be taken to KPC Hospital/State Government Hospital/Salt Lake hospital for Covid-19 testing, and subsequent treatment, if so advised by the Medical Superintendent or a University doctor. If the student is a day scholar, the student's family will be contacted and advised to take her/him home for observation, and further treatment, if any is required.

8. For those students residing in hostels: Any student feeling unwell should contact the Hostel Superintendent first. They will be taken for examination to the Observation Room. The student may be taken to KPC Hospital/State Government Hospital/Salt Lake hospital for Covid-19 testing, and subsequent treatment, if so advised by the Medical Superintendent or a University doctor.

11. There being no further business to transact, the meeting ended with a vote of thanks to the Chair.

V.C Sir  
May kindly  
approve  
J Ban  
16.11.21

Approved  
J Ban  
16/11/21

J Ban  
16.11.21