

JADAVPUR UNIVERSITY
KOLKATA-700 032

Ref. No.: REC/ N/020/2023
Date: 18th January 2023

CIRCULAR

All heads of Departments/Directors/Co-ordinators/Project Investigators/ Officers/ Sections are hereby informed that Jadavpur University has signed the renewal agreement, like the previous years, named 'Hewlett-Packard Most Valued Customer Program', with Hewlett-Packard India Sales Pvt. Ltd. for purchasing original HP consumables (i.e. cartridge, toner etc.) at a special reduced rates (valid till 31.10.2023). These rates are subject to the revision by HP India, as required, which is on average 20-25% less than the list price of the products.

Further, all the orders under this agreement need to be placed with their authorized business partners (names listed below), keeping the following points in mind:

- IV. Such Orders are to be placed by HoDs / Directors out of the allotted budget heads within sanction limits allotted thereon.
- V. The offices/units having no allotted funds must obtain sanction from the undersigned before placing any such order, to ensure smooth payment.
- VI. It is duty of the requisitioner of such consumable to ensure the payment to the party within 15 days or so. Proper records of (1) Prior Sanction as applicable (2) Order letter copy, (3) Bill processing & (4) Submission of bills to Accounts Section or a section responsible for payment, be maintained for easy searching of pending cases.

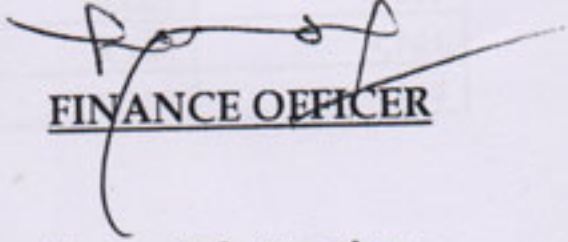
All the orders (through e-mail) under this agreement need to be placed with the following authorized business partner; at the approved rate of 2022-23, which is valid upto 31.10.2023.

Party	E-mail	Contact No.	Contact Person
M/s Business Centre.Net	1. rimaroychoudhury3@hotmail.com 2. businesscentre.net@gmail.com 3. rima@businesscentrenet.org	Ph. No. (033)2234-7949,033 4066-3234, Mob.: 98301-75097, 92300-77703	Mrs. Rima Roy Coudhury

Written requests need to be sent to the party through e-mail by Heads/Sec-in-Charges, where allocated funds are available in the Budget.

All concerned of the University Community using HP Consumables etc. are requested to avail benefits of these special rates for HP Consumables, as per the new Rate Chart [Price List of Primary Products(MVC Customer Price excluding applicable GST@18%) given in the JU website] valid till 31.10.2023, as approved for Jadavpur University. For HP cartridges not listed in the Rate Chart the given party to be contacted for getting JU rates of the same with information to the Finance Officer's Office. In case of exigencies the purchases can be made from other vendors at these rates, if required.

Co-operation of all concerned is solicited.


FINANCE OFFICER

To:
All Heads of Departments/Directors/Co-ordinators/Project Investigators/officers/Sections/Units [Including Salt Lake Campus] with special attention of Accounts, Research, C.M.Cell, UGC Cell, SL-Accounts to follow the rates for immediate implementation.
System Administrator-for uploading the Circular with encl. Rate Chart in JU website

Exhibit 1

Price-List for HP-Consumables (Primary Products)						Price month
						Aug-22
No	PL	SKU	Description	Contract Quantity	MRP	MVC Customer Price
1	1N	CH563ZZ	HP 802 Black Ink Cartridge	5	2,025	1,447
2	1N	CH564ZZ	HP 802 Tri-color Ink Cartridge	3	2,759	1,972
3	1N	CZ107AA	HP 678 Black Ink Cartridge	3	850	633
4	1N	CZ108AA	HP 678 Tri-color Ink Cartridge	3	850	633
5	1N	CZ121AA	HP 685 Black Ink Cartridge	4	878	676
6	1N	CZ122AA	HP 685 Cyan Ink Cartridge	4	651	505
7	1N	CZ123AA	HP 685 Magenta Ink Cartridge	4	651	505
8	1N	CZ124AA	HP 685 Yellow Ink Cartridge	4	651	505
9	1N	F6V26AA	HP 680 Tri-color Ink Cartridge	10	852	636
10	1N	F6V27AA	HP 680 Black Ink Cartridge	10	852	636
11	5T	CE411AC	HP 305A Cyn Contract LJ Toner Cartridge	3	11,274	8,059
12	5T	CE412AC	HP 305A Ylw Contract LJ Toner Cartridge	3	11,274	8,059
13	5T	CE413AC	HP 305A Mgn Contract LJ Toner Cartridge	3	11,274	8,059
14	5T	CE505AC	HP CE505AC Blk Contract LJ Toner Crtg	5	8,436	6,259
15	5T	CF381AC	HP 312A Cyn Contract LJ Toner Cartridge	5	11,564	8,581
16	5T	CF382AC	HP 312A Ylw Contract LJ Toner Cartridge	5	11,564	8,581
17	5T	CF383AC	HP 312A Mgn Contract LJ Toner Cartridge	5	11,564	8,581
18	GJ	CE400A	HP 507A Black LaserJet Toner Cartridge	2	14,022	10,155
19	GJ	CE401A	HP 507A Cyan LaserJet Toner Cartridge	2	20,887	15,126
20	GJ	CE402A	HP 507A Yellow LaserJet Toner Cartridge	2	20,887	15,126
21	GJ	CE403A	HP 507A Magenta LaserJet Toner Cartridge	2	20,887	15,126
22	GJ	CE410A	HP LaserJet Pro M451/M475 2.2K Blk Crtg	3	7,914	5,657
23	GJ	CF228A	HP 28A Black LaserJet Toner Cartridge	10	9,406	7,016
24	GJ	CF281A	HP 81A Black LaserJet Toner Cartridge	2	16,117	11,521
25	GJ	CF380A	HP 312A Black LaserJet Toner Cartridge	5	8,637	6,408
26	GJ	CF410A	HP 410A Black LaserJet Toner Cartridge	3	8,059	5,760
27	GJ	CF411A	HP 410A Cyan LaserJet Toner Cartridge	3	10,408	7,439
28	GJ	CF412A	HP 410A Yellow LaserJet Toner Cartridge	3	10,408	7,439
29	GJ	CF413A	HP 410A Magenta LaserJet Toner Cartridge	3	10,408	7,439
30	GP	CB540A	HP Color LaserJet CP1215/1515 Black Crtg	3	7,442	5,551
31	GP	CB541A	HP Color LaserJet CP1215/1515 Cyan Crtg	2	6,840	5,102
32	GP	CB542A	HP LaserJet CP1215/1515 Yellow Crtg	2	6,840	5,102
33	GP	CB543A	HP LaserJet CP1215/1515 Magenta Crtg	2	6,840	5,102
34	GP	CE310A	HP CLJ CP1025 Black Print Cartridge	3	4,883	3,642
35	GP	CE311A	HP CLJ CP1025 Cyan Print Cartridge	3	5,385	4,016
36	GP	CE312A	HP CLJ CP1025 Yellow Print Cartridge	3	5,385	4,016
37	GP	CE313A	HP CLJ CP1025 Magenta Print Cartridge	3	5,385	4,016
38	GP	CE320A	HP LaserJet Pro CP1525/CM1415 Blk Crtg	3	6,686	4,986
39	GP	CE321A	HP LaserJet Pro CP1525/CM1415 Cyn Crtg	3	6,360	4,744
40	GP	CE322A	HP LaserJet Pro CP1525/CM1415 Ylw Crtg	3	6,360	4,744

Finance Office
Jadavpur University

Price-List for HP-Consumables (Primary Products)						Price month
						Aug-22
No	PL	SKU	Description	Contract Quantity	MRP	MVC Customer Price
				3	6,360	4,744
41	GP	CE323A	HP LaserJet Pro CP1525/CM1415 Mgmt Crtg			
42	GP	CF279A	HP 79A Black LaserJet Toner Cartridge	19	5,122	3,820
43	GP	CF400A	HP 201A Black LaserJet Toner Cartridge	5	6,403	4,776
44	GP	CF401A	HP 201A Cyan LaserJet Toner Cartridge	5	7,553	5,634
45	GP	CF402A	HP 201A Yellow LaserJet Toner Cartridge	4	7,553	5,634
46	GP	CF403A	HP 201A Magenta LaserJet Toner Cartridge	4	7,553	5,634
47	GP	W2110A	HP 206A Blk Original LaserJet Toner Crtg	30	5,809	4,332
48	LS	CB436AC	HP CB436AC Blk Contr LJ Toner Cartridge	2	7,084	5,130
49	LS	CC388AC	HP CC388AC Blk Contr LJ Toner Cartridge	48	5,391	3,691
50	LS	CF218AC	HP 18A Blk Contract LJ Toner Cartridge	11	4,594	3,284
51	LS	CF230XC	HP 30X Blk Contract LJ Toner Cartridge	3	8,778	6,275
52	LS	Q2612AC	HP Q2512AC Blk Contr LJ Toner Cartridge	30	6,663	4,608
53	GO	W1112A	HP 110A Blk Original Laser Toner Crtg	30	4,901	3,599
			Total Amount			

Finance Office
Jadavpur University