

**JADAVPUR UNIVERSITY**  
**STAFF DEVELOPMENT PLAN FOR FIRST 18 MONTH (TEQIP-II)**

**Short Term Training Plan for Technical Staff within India**

Sr No	Department	Number of Staff	Training area	Designation	Training agency	Training schedule	
						From	To
1	ME, CE, EE, PE, PROD E,	05	AUTO CAD	Jr/Sr Mech, Tech Assistant, Tech Supdt	Industry / Training Inst.	March'12	April'12
2	ME, PROD E	05	CNC PROG & M/C OPERATION	Jr/Sr Mech, Tech Assistant, Tech Supdt	-DO-	April'12	May'12
3	ME, EE, PE, PROD E	05	CONVENTIONAL MACHINES	Jr/Sr Mech, Tech Assistant, Tech Supdt	-DO-	May'12	June'12
4	CE, CONST E	05	METROLOGY	Jr/Sr Mech, Tech Assistant, Tech Supdt	-DO-	June'12	July'12
5	ETCE, IEE, CSE	05	PCB DESIGN, FAB, ASSEMBLY	Jr/Sr Mech, Tech Assistant, Tech Supdt	-DO-	July'12	August'12
6	ETCE, IEE, CSE	05	ELECTRINIC EQUIPMENT MAINTENANCE	Jr/Sr Mech, Tech Assistant, Tech Supdt	-DO-	August'12	Sept'12
7	ALL ENG DEPTS	05	PC HARDWARE & MAINT	Jr/Sr Mech, Tech Assistant, Tech Supdt	-DO	Sept'12	Oct'12
8	ME, PE	05	HYDRAULICS, PNEUMATICS & PLC	Jr/Sr Mech, Tech Assistant, Tech Supdt	-DO-	Oct'12	Nov'12
9	CSE, IT, IEE	05	INTERNET & WEB DESIGN	Jr/Sr Mech, Tech Assistant, Tech Supdt	-DO-	Nov'12	Dec'12

**Short Term Training Plan for other Support Staff within India**

Sr No	Department	No of Staff	Training area	Designation	Training agency	Training schedule	
						From	To
1	Estate & Security	25	SECURITY MAINTENANCE	DARWAN	POLICE TRAINING SCHOOL	Jan'13	Feb'13
2	Establishment	20	HR SOFTWARE	JR / SR ASSISTANT, SUPDTS.	In House	Sept12	-
3	Establishment	20	HR SOFTWARE	JR / SR ASSISTANT, SUPDTS.	In House	Feb'13	-
3	ADMINISTRATIVE & Ministerial Staff	15	WORD PROCESSING, SPREAD SHEET, INTERNET	JR / SR ASSISTANT, SUPDTS.	In House	June'12	-
4	ADMINISTRATIVE & Ministerial Staff	15	WORD PROCESSING, SPREAD SHEET, INTERNET	JR / SR ASSISTANT, SUPDTS.	In House	Nov'12	-
5	ADMINISTRATIVE & Ministerial Staff	15	WORD PROCESSING, SPREAD SHEET, INTERNET	JR / SR ASSISTANT, SUPDTS.	In House	Mar'13	-